

Mayor Hafften called the **March 25, 2014** Regular Meeting of the Rockford City Council to order at 7:04 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Hafften, Graner, Kesanen, and Martinson. Absent: Wenz. Also in attendance were: Engineer Ward, Financial Consultant Sweeney, Public Works Supervisor Peterson, and Deputy Clerk Etzel

The Pledge of Allegiance to the Flag was given.

Mayoral Proclamation in Observance of National Donate Life Month

The City Council of Rockford does hereby proclaim April 2014 to be National Donate Life Month and encourages all citizens to increase awareness, education and services for National Donate Life Month which affects thousands of people each year.

***Approve Consent Agenda/Set Agenda**

MOTION was made by Martinson, seconded by Kesanen to approve all items 3.A to 3.F on the consent agenda and set agenda new business items 4.A to 4.D.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

***Approve Regular Council Minutes/March 11, 2014**

MOTION was made by Martinson, seconded by Kesanen to approve the minutes of the March 11, 2014 regular council meeting.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

***Approve Payment of Claims**

MOTION was made by Martinson, seconded by Kesanen to approve the payment of claims #23004 to #23059 in the amount of \$44,054.59.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

***Resolution #14-19/DNR Outdoor Recreation Grant–Riverside Park Picnic Shelter/Kitchen**

MOTION was made by Martinson, seconded by Kesanen to approve Resolution #14-19 authorizing staff to execute the DNR Outdoor Recreation Grant for a picnic shelter/kitchen on behalf of the City of Rockford.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

***Authorize Staff to Advertise for a Seasonal Full Time Street's Employee**

MOTION was made by Martinson, seconded by Kesanen to authorize the Public Work's Department to advertise for a full time seasonal street's maintenance worker. The starting wage would be \$11 to \$12 per hour depending on experience.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

***Approve 2014 Water Tower Cleaning and Inspection Contract**

MOTION was made by Martinson, seconded by Kesanen to approve hiring Water Tower Clean and Coat to clean and inspect the interior and exterior of the 400,000 and 500,000 gallon water towers at a cost not to exceed \$14,200 and authorize staff to sign the agreement. The funds will be paid out of the water operating budget

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

***Approve Meter Reading Equipment**

MOTION was made by Martinson, seconded by Kesanen to the purchase a Model AR5502 Handheld w/Master stand Command link & GPS from Sensus for a cost not to exceed \$4,500. The funds will be paid out of the water fund.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

Resolution #14-20/Authorize Bond Sale – Rockford Mall Property

Shannon Sweeney of David Drown Associates presented the City Council with a Resolution for the 2014A G.O. Tax Abatement Bonds (Taxable). The acquisition cost would be \$1,623,250.00 and included funds to allow for improvements making the proposed bond total \$1,950,000.00. If over \$1,950,000.00 a supplemental bond would be required.

Improvement funds were going to be used for the build out of City Hall and Event Center. Sale of out lot(s) would be used for maintenance reserves.

MOTION was made by Martinson, seconded by Kesanen to approve Resolution #14-20 approving the competitive negotiated sale of \$1,950,000 general obligation taxable tax abatement bonds series 2014A with a proposed 5 five year call date.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

Review Bids for 2014 Utility Improvement Project

Staff updated the Council on the Informational Open House held on March 20th to discuss improvements to the wastewater lateral line services. About 30 home owners attended. The cost given to each resident was based on individual property needs. The residents in attendance had questions that staff answered. Those not in attendance were sent information.

About 57 homes required repairs. Dennis Peterson has met with many of the home owners and made some adjustments to their proposed repairs.

Bids for the 2014 Utility Improvement Project were opened on March 14th. The estimated costs from the apparent low bidder came in lower than the estimated engineer's estimate. Before bids can be brought to Council, staff needs to determine the number of sewer service laterals that will be included in the project. This will be known following the second information meeting on March 31st to be held at the Lion's Building in Riverside Park at 7pm. The forms are due from

the home owners by April 15th. The bids will be brought back to Council to award the contract at an April meeting.

Resolution #14-21/Approve Wright County Project – County Road 33

Engineer Ward presented the Wright County Engineer's resolution and information regarding the Wright County Road 33 improvements planned for 2014. This is a Federal Aid Project with Wright County matching funds. Wright County needs the Council to pass a resolution as part of the project plan approval process.

MOTION was made by Martinson, seconded by Graner to approve Resolution #14-21 approving support of pavement reconditioning of County State Aid Highway 33 within the limits of the City as a Federal Aid Project as presented to the City of Rockford by the Wright County Engineer

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

Engineer's Report

The Engineer's report included updates on the following: Wastewater bids are being opened on Friday, March 28th.

Review Candidates and Vote for 2013 Volunteer of the Year

The Council received nominations for three excellent candidates: Kelly Grimm, Derrick Monroe and Jen St. Cyr. All three are well deserving of an award. The Council and staff voted. Staff will call the selected 2013 Volunteer of the Year and invite him/her to the April 22nd meeting to receive their award.

Administrator's Report

The Administrator's report included status of the following: the Rockford Mall inspection was completed by Loren with Metro West and RC Electric and reports have been prepared, the 2014 Utility Improvement Project for the laterals will have an assessment of 10 years, 8905 Autumn Oaks Drive has two different business looking to purchase, Wright County is improving County Road 33 this summer, and a fire inspection for the Rosewood Eatery at 8800 Walnut Street has been completed.

Council wants to schedule a special meeting on Monday, March 31st at 6pm prior to the Open House for the 2014 Utility Improvement Project. Staff will provide a sample packet of the information given to the residents.

Schedule a staff/council meeting to review the employee surveys on April 29th or May 6th. Staff will check the calendar and select a date.

Council Reports

Martinson - April 12th Rockford Lions is holding their annual Green Back Dinner which includes a silent auction, music, entertainment, a Wild West theme \$75 per person and many cash prizes – catered by River Inn.

Kesanen – RiverWorks Food Shelf has special food collection dates this month, fill a bag.

Graner – Fire Department Pancake Breakfast on Sunday May 4th and Open House on March 31st at 7pm.

Hafften – Bill Sipe would like to donate a picnic table. Looking for assistance to refinish more – contact Darcy Desens. Nancy’s open house is March 28th 2pm-5:30pm – stop by and congratulate Nancy on her retirement after 29 years of working for the City of Rockford.

OPEN FORUM

Mayor Hafften called for open forum.

James Duerr of 6521 Edgewood Street spoke to Dennis Peterson and some other plumbers regarding the 2014 Utility Improvement Project. The 10% waste overage is not out of compliance with the PCA, so the city is not receiving fines. Understands there are major problems with the main lines. The \$8,500 average cost is not a small cost. Feels the amount saved by fixing 57 laterals is a large burden for the home owners. Called contractors and the price was in line.

Kim Bohline of 6510 Edgewood Street is a 20 year resident. Mr. Bohline was unable to find an issue after watching the DVD. Dennis will schedule time to review with Mr. Bohline.

Dennis Peterson explained the need for the 2014 Utility Improvement Project: increased water main breaks and the need to jet yearly instead of every three to four years like other areas in the city.

ADJOURNMENT

MOTION was made by Graner, seconded by Kesanen to adjourn the meeting.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

Mayor Hafften adjourned the meeting at 8:38 p.m.

Renee Hafften, Mayor

Audra Etzel, Deputy Clerk