

Mayor Beyer called the March 27, 2012 Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Beyer, Hafften, Martinson and Wenz. Absent: Graner. Also in attendance were: Financial Consultant Shannon Sweeney, Attorney Couri, Administrator Carswell, Engineer Statz and Public Works Supervisor D. Peterson.

The Pledge of Allegiance to the Flag was given.

Approve Consent Agenda/Set Agenda

Motion was made by Martinson, seconded by Wenz to approve all items on the consent agenda and to add Hurst Woods to the old business.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

***Approve Regular Council Minutes/March 13, 2012**

Motion was made by Martinson, seconded by Wenz to approve the minutes of the March 13, 2012, Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

***Approve Payment of Claims**

Motion was made by Martinson, seconded by Wenz to approve the payment of claims #20283 to #20322 in the amount of \$51,933.47.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

***Resolution #12-21 /Approve Transfer of Funds**

Motion was made by Martinson, seconded by Wenz to adopt Resolution #12-21 approving transfer cash remaining in fund 312 in the amount of \$4,402.53 to CIP fund 401 City Streets from the 201 GO Improvement Bonds paid in Full on December 1, 2011.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

OPEN FORUM

Mayor Beyer called for open forum and Wright County Deputy gave an update on what has been happening and stated that there was vandalism to a vehicle at Sunset Circle and the patrolling of Highway 55. The deputy noted that with spring break coming next week that parents should be aware of the curfew laws.

Bobcat Yearly Replacement

Melrose has a program that we use to replace our bobcat skid loader with Lano Equipment in Melrose, MN. The cost of replacing the equipment is \$3,535. The program includes trading in the equipment every year; Peterson noted that next year the equipment will cost more due to new air emission regulations. Peterson noted that the cost of replacing the tires for this equipment is \$2,000 so we trade it in each year.

Motion was made by Martinson, seconded by Wenz to authorize the trade and purchase of the Bobcat skid loader from Lano Equipment in Loretto, MN for a cost of \$3,535.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

Resolution 12-22 Approving The Issuance of \$412,000 GO Utility Revenue note, series 2012B and covenanting and obligating the city to be bound by and to use the provisions of MS 446A.086 to guarantee the payment of the principal and interest on the bonds Finance Water/Sewer State Highway 55 Project

Shannon Sweeney of David Drown and Associates was present to discuss financing the 2012 Highway 55 utility improvement project in the amount of \$400,000.

David Drown and Associates administers midi-loans for the Rural Water Association for infrastructure projects for cities. Sweeney is recommending that the city purchase a Public Facilities Authority loan guarantee for \$500 which saves us money in interest rates. Interest rates would be lower but fees would be higher if the city went with a conventional loan. The midi-loan is the most efficient method for this short term loan. The payments will be paid by revenues from water/sewer funds with 60% paid by the water fund and 40% paid by the sewer fund. Shannon says the interest rates have started to go back down but not much.

Council member Hafften requested staff provide a spreadsheet on monthly income from sewer since the council increased the rates last year. Carswell noted that the council receives a quarterly financial report from staff which includes all of the revenues by quarter. Mayor Beyer looked at the cash balance for the sewer fund 602 and expressed concern about adding more debt.

Motion was made by Hafften seconded by Martinson to adopt Resolution #12-22 approving the issuance of \$412,000 GO Utility Revenue Note at 2% interest.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

Obtain Bids for televising Clay Sanitary Sewer Mains

Dennis Peterson reviewed his request for authorization to solicit bids to televise 30,000 feet of clay sanitary sewer in preparation of the sewer replacement plan that is planned to start in 2015. The staff will clean the lines first which will save us some money. The bid results will be presented to council.

Motion was made by Hafften, seconded by Wenz to authorize the public works to obtain bids for televising approximately 30,000 feet of clay sanitary sewer mains.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

2030 Capital Improvement Plan

Engineer Statz of Stantec reviewed a proposed long range capital improvement plan for the city's water/sewer and street infrastructure. Statz requested approval from council to prepare a feasibility study for the long range capital improvement plan. Carswell asked about adopting a resolution for this study per the MS 429 requirements. Attorney Couri stated that the city will have to prepare a feasibility study for each phase of this long range plan and no resolution would be necessary at this time.

Motion was made by Hafften, seconded by Martinson to approve the preparation of a feasibility study for the 2030 capital improvement plan for a cost not to exceed \$9,000 staff will prepare the maps for the study.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

MnDOT Project Update

Dennis Peterson provided an update on the MNDOT Hwy 55 overlay improvement project. An open house is scheduled for April 3rd for businesses and citizens to provide detailed information on the project and how the project will affect traffic and detours. Statz stated that the city contractors have started work on upsizing the sanitary sewer main on Main Street and noted that the city will be saving \$25,000 on a casing that is not necessary.

Hurst Woods Wetland Erosion/4061 Maple Hurst Drive

The city received a complaint last year regarding extreme erosion in the wetland mitigation area noted as M-5 on the plans by a property owner at 4061 Maple Hurst Drive. Since that time the parties involved have been told by the BWSR that the easements for this wetland/draining area are not sufficient and that the developer needed to obtain permission from 4 property owners. However, staff contacted the city attorney and noted that the easements for this area were recorded with the county prior to any lots being sold or homes being built and he agreed that the easement was sufficient. Finally, BSWR after taking this issue to the attorney general agreed that the easement the city has is sufficient to perform maintenance in the M-5 area.

The developer and engineer of Hurst Woods informed Administrator Carswell today that they are willing to design a plan for the wetland mitigation area which will now be constructed as a storm water drainage area. It was noted that the city never approved the wetlands for this development due to the fact that the wetlands have not withstood the 5 year maintenance test that is required for all wetland mitigation areas.

Attorney Couri stated that the developer is requesting that once they design and construct the storm water improvement that the city consider they have met all of the obligations and not enforce a two year warranty. Couri suggested that the city wait and allow the engineer review the plan and then make that decision because if the storm water system is over built the city may feel a warranty is not necessary.

Administrator's Report

Council reviewed the administrator's report including the following items: business expo, senior housing cooperative open house planned April 26th.

Public works

Council reviewed the public works maintenance; Chris King applied for a matching safety grant for equipment in the amount of \$4,000 which was approved by OSHA.

Engineer talked about the sprinkler system at Parkwood Park area, the developer plans on putting in a temporary one but is getting costs for an irrigation system.

Council Reports

Martinson – May 1st open house for event center meeting at Riverside Park at 6 p.m.

Beyer – fire department used the new Kubota for a large grass fire today, May 6th is the fire department breakfast fund raiser they are looking for raffle prizes and handmade crafts.

ADJOURNMENT

Motion was made by Wenz seconded by Hafften to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, MARTINSON AND WENZ.

Mayor Beyer adjourned the meeting at 8:20 p.m.

Michael Beyer, Mayor

Nancy Carswell, Administrator