

Mayor Hafften called the **May 28, 2013** Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Hafften, Kesanen, Martinson and Wenz. Absent: Graner. Also in attendance were: Administrator Carswell, and Public Works Supervisor D. Peterson.

The Pledge of Allegiance to the Flag was given.

***Approve Consent Agenda/Set Agenda**

MOTION was made by Wenz, seconded by Martinson to approve all the items listed on the consent agenda.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

***Approve Regular Council Minutes/May 14, 2013**

MOTION was made by Wenz, seconded by Martinson to approve the minutes of the May 14, 2013 regular Council Meeting.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

***Approve Payment of Claims**

MOTION was made by Wenz, seconded by Martinson to approve the payment of claims #21917 to #21956 in the amount of \$41,923.76.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

***Approve Contract for Traffic Light at Highway 55 & County Road 50**

MOTION was made by Wenz, seconded by Martinson to hire Pole Painting Plus to grind, prime and paint the four arms and two street lights at the traffic light at Highway 55 & County Road 50 at a cost of \$3,900 plus tax and authorize staff to sign the contract.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

***RESOLUTION #13-20/Decertify TIF District 3-3**

MOTION was made by Wenz, seconded by Martinson to adopt resolution #13-20 decertifying TIF district 3-3.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

Adam Fournier Wright County Sheriff's Dept.

Deputy Fournier reported that they are experiencing some broken windows at the mall and school and have suspects they are researching; otherwise noted it has been quiet.

Community Partnership Grant Award from Center Point Energy

Nate Kornis from CenterPoint Energy presented a Community Partnership Grant check for \$800.00 to the Rockford Department for two MSA configured Altair 4X gas monitors.

Debt Management Report 2013

Carswell presented the debt management report of the city's existing debt. Cash flow for all debt is adequate.

MOTION was made by Wenz, seconded by Kesanen to accept the debt management report.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

Resolution #13-21/Engineering Appointment

Martinson and Carswell presented the interview committee's report in regards to the Request for Proposals for the city engineer. The city received six proposals and interviewed four companies. The decision was tough but after reviewing all of the information the committee is recommending Wenck and Associates from Maple Plain, MN be appointed as the City engineer.

Vince VanderTop was present and addressed the city council and stated that they pride themselves on customer service for their clients. Mr. VanderTop stated that their staff is looking forward to working with Rockford.

Mayor Hafften asked Heather if she felt that they were over whelmed with upcoming projects. Wastewater treatment plant upgrades don't want to re-create the wheel for the wastewater treatment facility for phosphorus. Next step will be to talk with staff about the transition period. The appointment will become effective immediately.

MOTION was made by Martinson, seconded by Wenz to approve Resolution #13-21, appointing Wenck & Associates as the City Engineer.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

Resolution #13-22/Ordinance #13-03 - Domestic and Non-Domestic Animal Ordinance

Reviewed the animal ordinance that defines domestic and non-domestic animals and what is allowed. Attorney Couri stated that since this is a non-zoning ordinance people can be forced to comply with the new regulations. Staff will send the property owners with turkeys and roosters a letter along with the new ordinance and allow them until July 8th to comply with the new regulations.

MOTION was made by Martinson, seconded by Hafften to approve Resolution #13-22 to adopt Ordinance #13-03 regarding the Animal Ordinance.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

Administrator's Report

Carswell presented the administrators report including: committee interviewed four engineering companies, applications for the finance clerk, fire department budget, Initiative Foundation grant award letter for the HRA, Chamber breakfast June 13th, residents concern regarding Utility Drive, street sign inventory completed, King and Elsen are attending safety training meetings and will be hosting a training on June 4th, public works is working on: crack filing, seal coating and fog sealing, parks department has been busy planting the flower pots and beds through town and the waste water department has been busy having the biosolids hauled.

Council Comments

Hafften requested that the public works employee on duty the weekend of River Days attend the River Days Committee meeting on July 16th at 7 p.m. at the Rockford Community Center. Hennepin County trail was questioned. Kesanen stated that the access to Utility Drive on Maple Street is unsafe to the neighbors and asked staff to look into closing this or posting it for City or Fire Department personnel only. Contact Wright County Sheriff about the road and one way at fire station and Maple Drive as Sanderson said people are accessing the road in the wrong direction.

Fire Dept. Report

Ben Sanderson 107 calls so far for 2013. Ben and Harkins completed their inspection training and want to set up a meeting with the city council to get direction on what they expect and feel is necessary as far as inspecting buildings within the city.

Couri suggested that we copy another cities, but make sure that we address the sprinkler system on existing buildings. This is to make the city safer. Staff will provide an ordinance from another city to Sanderson for his review. The council scheduled a special meeting at 6:30 p.m. on June 11th to discuss further.

Council Reports

Hafften – nothing to report

Kesanen – Video from Thousand Hearts to serve on play on our website. Wright County Sheriff Haggerty is willing to provide training to the city.

Martinson – nothing to report

Wenz – nothing to report

Open Forum

Mayor Hafften called for open forum, no one was present for open forum.

ADJOURNMENT

MOTION was made by Wenz, seconded by Kesanen to adjourn the meeting.

Motion carried-voting in favor: Hafften, Kesanen, Martinson and Wenz.

Mayor Hafften adjourned the meeting at 7:58 p.m.

Renee Hafften, Mayor

Nancy Carswell, Administrator