

CALL TO ORDER

Chair Buoy called the regular meeting of the City of Rockford Planning and Zoning Commission to order on **May 9, 2013** at 7:01 p.m. The meeting was held in the Council Chambers of City Hall, 6031 Main Street, Rockford, MN.

ROLL CALL

Roll call was taken and the following members were present: Buoy, Fuller, Petersen-Biorn, and Sand. The following members were absent: Werman. Also in attendance were Deputy Clerk Etzel.

PUBLIC HEARING/Ordinance #1001.09 Add'l Requirements, Exceptions & Modifications

At the meeting on May 24, 2012, the Planning Commission started reviewing Section 1001.09 Additional Modifications, Exceptions and Modifications. During the January 10, 2013 meeting the Planning Commission requested a draft ordinance for review before calling for a public hearing. Planner Licht prepared a draft ordinance and reviewed the proposed changes to the ordinance with the Planning Commission regarding Ordinance #1001.09. On April 11, 2013 the Planning Commission reviewing the proposed ordinance amendments and called for a public hearing.

Chair Buoy opened the public hearing at 7:01 p.m.

No one from the public spoke.

Chair Buoy closed the public hearing at 7:02 p.m.

The Planning Commission agreed with the proposed ordinances changes to 1001.01, Subd. 3, 1001.04 Subd. 7 and 1001.09 from their April 11, 2013 meeting and had no further discussion

MOTION was made by Buoy, seconded by Fuller to recommend City Council approve Ordinance #13-02.

MOTION CARRIED – Voting In Favor – Buoy, Fuller, Petersen-Biorn, and Sand

The recommendations from the Planning Commission will be submitted to the City Council at their May 14, 2013 regular meeting for final approval or denial of Ordinance #13-02.

***CONSENT AGENDA/SET AGENDA**

MOTION was made by Fuller, seconded by Sand to approve all items on the consent agenda.

MOTION CARRIED – Voting In Favor – Buoy, Fuller, Petersen-Biorn, and Sand

***Approve Regular Planning and Zoning Minutes/April 11, 2013**

MOTION was made by Fuller, seconded by Sand to approve the minutes of the April 11, 2013 Regular Planning and Zoning Meeting.

MOTION CARRIED – Voting In Favor – Buoy, Fuller, Petersen-Biorn, and Sand

OPEN FORUM

Chair Buoy called for open forum, no one from the public spoke.

Ordinance Review – 1001.10 Classification of Use Districts

The Planning Commission reviewed Ordinance #1001.10. In the review process Planner Licht noted in an email that sections 1001.10, Subd. 6, 9 and 10 should be moved to other sections. The Commission ask what section these should be moved to, staff will find out. Also, the Shoreland District needs to be added to the list. No other questions or changes were proposed for section 1001.10

Deputy Clerk's Report

The Deputy Clerk's report included: May 23rd meeting cancelled, Event Center Committee held two open houses, update on business/development leads, conditional use permit reviews and upcoming events: May 11th Jim Thome park opening, May 21st Rockford River Days Committee is looking for volunteers, May 27th is the Memorial Day Parade and events, and city wide garage sales on June 13th to June 15th.

Adjournment

MOTION TO ADJOURN was made by Buoy, seconded by Fuller.

MOTION CARRIED – Voting In Favor – Buoy, Fuller, Petersen-Biorn, and Sand

Chair Buoy adjourned the meeting at 7:12 p.m.

Submitted by Audra Etzel, Deputy Clerk