

Mayor Hafften called the **July 22, 2014** Regular Meeting of the Rockford City Council to order at 7:03 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Hafften, Graner, Martinson and Wenz. Absent: Kesanen. Also in attendance were: Engineers Ward, Administrator/Special Counsel Madsen, Lead Streets Quirk and Deputy Clerk Etzel

The Pledge of Allegiance to the Flag was given.

Approve Consent Agenda/Set Agenda

MOTION was made by Martinson, seconded by Wenz to approve all items on the consent agenda 3.A. to 3.F. and set agenda item 4.A to 4.B.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Approve Regular Council Minutes/July 8, 2014**

MOTION was made by Martinson, seconded by Wenz to approve the minutes of the July 8, 2014, Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Approve Payment of Claims**

MOTION was made by Martinson, seconded by Wenz to approve the payment of claims #23475 to #23542 in the amount of \$293,092.84.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Resolution #14-36/Appointing Absentee Ballot Boards for the 2014 Primary & General Elections**

MOTION was made by Martinson, seconded by Wenz to approve Resolutions #14-36 to appoint the absentee ballot board for the 2014 Primary & General Elections.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Reschedule the Tuesday, August 12, 2014 Regular City Council Meeting**

MOTION was made by Martinson, seconded by Wenz to reschedule the Regular City Council meeting for Tuesday, August 12, 2014 to Wednesday, August 13, 2014 at 6 pm due to the Primary Election.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Final Pay Request/Hurst Woods Channel Stabilization Phase II – Blackstone Contractors, LLC.**

MOTION was made by Martinson, seconded by Wenz to approve the Final Pay Request for the Hurst Woods Channel Stabilization – Phase II project to Blackstone Contractors, LLC in the amount of \$2,232.21.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Pay Request #2/2014 Utility Improvement Project – LaTour Construction**

MOTION was made by Martinson, seconded by Wenz to approve Pay Request #2 for the 2014 Utility Improvement project to LaTour Construction in the amount of \$253,355.74.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

Rockford City Center Mall Exterior

The City Council has after a series of workshops and meetings hired Tim O'Brien at the April 29, 2014 Council meeting to draw up bidding plans and specifications for updating the Rockford City Center Mall façade. The agreement is that Mr. O'Brien would provide bidding documents for the project on July 22, 2014.

Tim O'Brien discussed the project time line:

- July 31st Advertise for Bids (publish in the Crow River News – 3 weeks prior to bid opening)
- August 13th Pre-Bid Conference at the Rockford City Center Mall
- August 21st at noon – open sealed bids
- August 26th award the bid

Mr. O'Brien is proposing two options for the Mall; one option being lower in cost and leaving portions of the existing façade unmodified but painted, and the other option being a full façade upgrade. The base bid will be higher than estimated because more brick was added. The bid will not include landscaping and signage.

Council reviewed the bid documents prepared by Mr. O'Brien. Also reviewed were old façade technical sketches done by Mr. O'Brien showing the basic plan and options being left for bids. Kelly Grim put together an artist's rendering of the plans to help visualize what the improvements may look like.

MOTION was made by Hafften, seconded by Graner the approval of the bidding documents and letting the project out for sealed public bidding with a bid opening date of August 21, 2014 at noon.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

Resolution #14-37/Ordinance #14-05 – City Council Meeting Time

The City Council had briefly discussed changing the meeting start time of 7pm to 6pm at a workshop. It appeared the Council supported changing the start time of 6pm. Staff has prepared a resolution for City Council consideration.

MOTION was made by Martinson, seconded by Graner to approve Resolution #14-37 to adopt Ordinance #14-05 to amend Ordinance 201.01, Subdivision 1, changing the time of regularly scheduled meetings of the City Council on the second and fourth Tuesdays of each month from 7 p.m. to 6 p.m.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

Administrator's Report

Administrator's update included: no organized National Night Out event in Riverside Park – each neighborhood is encourage to organize their own event and email the Fire Department Chief at: rfdchief1@gmail.com if you'd like the department to stop by your neighborhood, Movie in the Park scheduled for Friday, July 25th could still use volunteers for set-up and tear down, attended a FEMA

meeting in Buffalo today discuss the city's claim, the Lunds site, and candidate filing starts on July 29, 2014 and closes on August 12, 2014 at 5pm.

Engineer's Report

The Engineer's report included the following: both the WWTF and 2014 Utility Improvement projects are moving along. The 2014 Utility Improvement project is starting phase III getting temporary water and phase II is being tested and Phase I is being restored. The UV building is moving forward.

Mayor Hafften is concerned about the bump in the road in front of the Red Vest where the concrete and asphalt come together. Jared Ward and John Quirk will review and follow-up.

Street's Report

John Quirk, Lead Street Maintenance, reported the seal/fog coat project has been completed. Staff has been busy painting curbs and the cross walks.

Council Reports

Graner – concerned about the pedestrian cross walk at County Road 50 & 10 – suggested adding signage to indicate for pedestrians, people are using as a turn lane. The 4Theater Group has one more weekend of the Wizard of Oz on Friday-Sunday at the Orono Community Theatre.

Hafften – nothing to report.

Martinson – Rockford River Days is August 8th to August 10th and any donations made to the organization may be considered a tax donation.

Wenz – the Rockford Area Historical Society is selling raffles for \$5 each for a chance to win a quilt. The Stork House is open Tuesday and Wednesday from 10am to 4pm and Thursday from 10am to 8pm.

Open Forum

Mayor Hafften called for open forum.

John Quirk spoke about the upcoming Wright County Fair being held in Howard Lake starting on Wednesday, July 30, 2014 to Sunday, August 3, 2014. There will be great food, entertainment and events.

Closed Session

MOTION was made by Martinson, seconded by Graner to close the meeting pursuant to Minnesota Statue, Section 13D.05, Subd. 3, to conduct a closed session pursuant to the attorney client privilege to engage in confidential attorney-client communications related to a matter of on-going litigation regarding the Karinimi case.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

Mayor Hafften closed the meeting at 7:46 p.m.

Mayor Hafften reopened the meeting at 8:57 p.m.

ADJOURNMENT

MOTION was made by Graner, seconded by Wenz to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

Mayor Hafften adjourned the meeting at 8:58 p.m.

Renee Hafften, Mayor

Audra Etzel, Deputy Clerk