

Mayor Hafften called the **August 26, 2014** Regular Meeting of the Rockford City Council to order at 6:02 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

**Roll Call**

Roll call was taken. The following council members were present: Hafften, Graner, Kesanen, Martinson and Wenz. Absent: none. Also in attendance were: Engineers Ward, Administrator/Special Counsel Madsen, Public Works Supervisor Peterson and Deputy Clerk Etzel.

The Pledge of Allegiance to the Flag was given.

**Approve Consent Agenda/Set Agenda**

**MOTION** was made by Graner, seconded by Kesanen to approve all items on the consent agenda 3.A. to 3.C. and set agenda item 4.A to 4.B.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve Special Council Minutes/August 13, 2014**

**MOTION** was made by Graner, seconded by Kesanen to approve the minutes of the August 13, 2014, Special Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve Payment of Claims**

**MOTION** was made by Graner, seconded by Kesanen to approve the payment of claims #23624 to #23679 in the amount of \$414,790.48.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Resolution #14-40/Certify Delinquent Garbage**

**MOTION** was made by Graner, seconded by Kesanen to approve Resolutions #14-40 to authorize the Clerk to certify unpaid garbage collection bills per the attached list, as of August 2014, with interest at fifteen percent (15%) from the date of assessment to be certified against 2014, payable 2015 assessment tax roll.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**Riverside Park/Demolition of the Lion's Building**

Administrator Madsen stated staff received four bids for the demolition of the Lion's Building (all were provided the asbestos report):

- A-1 Transfer \$9,200 (\$800 alternate bid for cement removal)
- Chase \$10,850 (\$1,500 alternate bid for cement removal)
- Veit \$12,993 (\$850 alternate bid for cement removal)
- Doboszinski & Sons \$14,360 (no alternate bid provided)

Based upon the bids received, A-1 Transfer had the lowest bid for both the demolition project and the cement removal. We would ideally like to do the cement removal in-house as we did with the old Post Office for cost savings reasons, but that will depend on staff scheduling any existing projects at the time of demolition. A-1 Transfer is able to start the demolition after September 25, 2014.

**MOTION** was made by Martinson, seconded by Graner to approve the bid received from A-1 Transfer at \$9,200 and the alternate bid for the cement of \$800 and authorizes staff to sign the contract.

**MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.**

### **Riverside Park Shelter – Update**

The Park Shelter Committee and the Park & Recreation Committee have reviewed the proposed shelter drawings for Riverside Park. At this time staff is waiting for updated architect drawings. The proposal will be presented at a future City Council meeting.

### **Rockford City Center Mall/Façade Project Bids**

The Council hired local architect Tim O'Brien to design and draft the Rockford City Center Mall façade project specification and bidding documents at the July 22, 2014 City Council meeting. The project was noticed and published with a bid submission timeline of Thursday, August 25, 2014 at 2pm. Initially the project was estimated to cost around \$250,000. During subsequent Council workshops and meetings the initial project increased in design and scope with a new estimate of \$350,000 for the base project and alternate bids incorporated.

The City received six registered bids and had great representation from the companies that submitted the bids. Staff made sure to sign all bidders in and stated the City had the right to waive any irregularities in the process and reject any and/or all bids at the City's sole discretion. The bid tabulations were then recorded and summarized as follows:

- KUE Contractors \$307,143
- Green Construction \$341,200
- MOHS Contracting \$343,800
- Artistic Stone & Concrete \$369,588
- Continuum Construction \$371,000
- Ebert Construction \$398,925

Based upon the bids submitted, KUE Contractors are the lowest bidder. Tim O'Brien contacted KUE Contractors to discuss the project and insure that they are able to perform the work this fall. They have provided a bid bond for this project, so it will likely be or recommendation to hire them for the mall project.

This bid is \$42,857 below the projected cost estimate. This will leave room for any issues or change orders that may be required as we move forward with the process.

If Council accepts the bid, staff will meet with the contractor to discuss the project, timeline, colors and materials to be used and bring back to Council for discussion and review.

**MOTION** was made by Graner, seconded by Wenz to accept the bid from KUE Contractors for the Rockford City Center Mall façade improvement project to be completed by December 2014 at a cost of \$307,143

**MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.**

**Administrator’s Report**

Administrator’s update included: Chris Hudlow with RAAA received a donation of \$2000 from the Hanover Athletic Association to use towards the cost to install flag poles at Jim Thome Park – staff will work with Chris on the installation, staff is looking at having a surplus sale on Thursday, September 18<sup>th</sup> at Riverside Park, August utility bills were mailed today with the new rates – these rates will cover expenses for the 2014 Utility Improvement Project and the Wastewater Treatment Facility.

Council discussed having a list detailing the items as to why the water and wastewater rates were increased for Council and staff should residents/businesses call with questions. The information was also listed on the postcard.

**Engineer’s Report**

The Engineer’s report included the following: projects are moving forward and Wright County Road 33 is being repaved & Wright County Road 20 will begin in 2016.

**Fire Department Report**

The Fire Department will have a fire board meeting on August 27<sup>th</sup> at 5pm at the Fire Station – 6700 Main Street.

**Council Reports**

Graner – nothing to report

Hafften – nothing to report.

Kesanen – Movie in the Park was great!

Martinson – nothing to report.

Wenz – nothing to report.

**Open Forum**

Mayor Hafften called for open forum, no one from the public spoke.

**Closed Session**

**MOTION** was made by Martinson, seconded by Hafften to close the meeting pursuant to Minnesota Statue, Section 13D.05, Subd. 3, to conduct a closed session pursuant to the attorney client privilege to engage in confidential attorney-client communications related to a matter of on-going litigation regarding the Karinimi case.

**MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.**

Mayor Hafften closed the meeting at 6:28 p.m.

**MOTION** was made by Wenz, seconded by Martinson to open the meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

Mayor Hafften reopened the meeting at 7:02 p.m.

**ADJOURNMENT**

**MOTION** was made by Graner, seconded by Wenz to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

Mayor Hafften adjourned the meeting at 7:02 p.m.

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Renee Hafften, Mayor

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Audra Etzel, Deputy Clerk