

Mayor Beyer called the **September 11, 2012** Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Beyer, Graner, Hafften, Martinson and Wenz. Absent: none. Also in attendance were: Attorney Couri, Administrator Carswell, Engineer Statz, and Public Works Supervisor D. Peterson.

The Pledge of Allegiance to the Flag was given.

***Approve Consent Agenda/Set Agenda**

MOTION was made by Graner, seconded by Hafften to approve all the items listed on the consent agenda.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Regular Council Minutes/August 28, 2012**

MOTION was made by Graner, seconded by Hafften to approve the minutes of the August 28, 2012, Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Payment of Claims**

MOTION was made by Graner, seconded by Hafften to approve the payment of claims #20900 to #20944 in the amount of \$80,104.07.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Building Permits**

MOTION was made by Graner, seconded by Hafften to approve the August 2012 Building Permits #12-90 to #12-119.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Resolution #12-45/Adopt Preliminary General Fund Levy for 2012/2013**

MOTION was made by Graner, seconded by Hafften to approve Resolution #12-45 adopting the Preliminary General Fund Levy for 2012/2013.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Open Forum

Mayor Beyer called open forum. Mr. Dalen candidate for Wright County Commissioner was present and gave his phone number and asked citizens to contact him with any issues or questions at 763-723-2038.

Open Forum

George Fantauzza was present and is concerned about the delay in the Hurst Woods channel restoration project. Mr. Fantauzza spoke with the contractor Sunram who stated they were not going to start the contract until after there is frost in the ground. Carswell state that she has received the signed contracts for the job that states they will start no later than October 15th and completion date of October 31, 2012.

Fire Incident Report #100

Property owner has requested that the fire costs for his property at 8330 Cedar Street be waived. The city council decided not to waive the cost for fire service in the amount of \$250.

MOTION was made by Graner, seconded by Martinson to not approve waiving the fees for fire report #100 charge to Big Builds, LLC – 8330 Cedar Street, Rockford.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

SCADA Computer Replacement

Supervisor Peterson stated staff noticed that the cooling fan on the SCADA computer is running all the time. The computer was purchased in 2007 the new computer with Windows 7 is not compatible with the software. Graner asked if the SCADA software is adequate for today's operations of the water/wastewater system and if will continue to be compatible with the upcoming operations required per our PCA permit for the wastewater system.

Couri suggested that the department get a new computer and use XP instead of getting Windows 7 and save the money and wait to purchase the new software until they have it in the budget. Peterson was not sure if the existing software can be moved to the new computer. Peterson informed the council that the computer is responsible for the operations of the pump houses, wells, etc. Graner stated that the water/sewer department should have the software that is necessary for their operations. Rick Martinson will contact the Travis Morgan from Automated systems. Carswell will obtain a report from COPO the public works IT consultant about this issue or ask him to attend the next meeting. Hafften suggested that the water department purchase the computer now instead of waiting until the next city council meeting and try to transfer the software.

Driver Feedback Sign/Elm Street-County Road 33

The driver feedback sign along Elm Street (County Road 33) is not functioning. Staff has tried to get the sign repaired, but the parts for this sign are becoming obsolete. Staff provided two options: replace the sign with an updated LED sign at a cost of \$3,472, plus tax or remove the sign and not purchase a replacement. Administrator Carswell noted that Wright County has mobile traffic feedback signs we can use at no cost for one week at a time. Mayor Beyer feels that this speed limit sign is necessary and there are many spots in the city where we could use the sign.

MOTION was made by Beyer, seconded by Wenz to purchase the new LED sign on County Road 33 at a cost of \$3,472 plus tax.

MOTION CARRIED-VOTING IN FAVOR: BEYER, MARTINSON AND WENZ.

OPPOSED – GRANER, HAFFTEN.

Schedule Event Center Workshop Date

CPMI has requested a meeting on September 18th at 5:30 p.m. at the public works department.

Wright-Hennepin Electric Coop/Generation Agreement

On August 30th Deputy Clerk and Public Works Supervisor Peterson along with several employees from Wright-Hennepin and business owners from Millennium Park attended an information meeting at Wright-Hennepin Electric to discuss a back-up generator proposal for the Millennium Park area. Currently Wright-Hennepin offers two other similar sites to provide back up power when needed.

The generator(s) would be placed in Energy Park on Wright-Hennepin Electric Cooperative's property at 6800 Electric Drive, Rockford, MN (with zoning and building permit approval). Power would be provided

at the same cost (no additional charge to switch over to the generator) to continue power to the Millennium Park water tower and lift station. On Site agreements would be signed by potential users.

Mayor Beyer stated that off peak at his place of work has affected the computers in the afternoon. This is different than that off peak electric Peterson noted.

MOTION was made by Hafften, seconded by Martinson to approve the agreement and authorize the mayor sign the Wright-Hennepin Electric Cooperative Generation Acknowledgement on behalf of the city.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Attorney's Report

Attorney Couri reported on the research that was completed in regards to the issuance of a Sunday liquor license and the Minnesota State Statutes, working out the details on the Hurst Woods developer's costs for their share, provided an update on the sewer backup that took place on May 10th while the contractor was replacing the sanitary sewer main. The LMC has denied the sewer backup claim, however they feel that the city's contract states that the GM Construction contractor was responsible for keeping the sewer main open during the construction. The attorney stated that city may declare a breach of contract as an option and withhold the funds from the contractor to cover the costs of the damages caused by the sewer backup to seven homeowners. The city attorney should have a contract between the city and LMCIT at the next council meeting.

Administrator's Report

Carswell presented the administrators report, including sewer backup, Sunday liquor license, Crow River Food Co-op membership drive on September 15th, for the October 2nd visioning session send your photo's to my email, economic development partnership meeting in town, Saving Your Home Town Grocery conference and KWRC interview.

Fire Station

Motion was made by Graner, seconded by Martinson to hire Ebert Construction to repair the flashing on the fire station at cost \$3,582.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Engineer's Report

The Engineer's Report included: turf establishment Parkwood Park, 2030 CIP plan is almost complete, WWTF phosphorus removal and bio-solids plans, and other miscellaneous items.

Council Reports

Martinson – invited everyone to come to the Dance under the Stars Event Sept. 15th and support the Crow River Food Coop membership drive.

Hafften – nothing to report

Wenz – nothing to report

Beyer – nothing to report

Graner- reported that the fire department has been sent peer evaluations and have been sent to the captains for the fire chief and assistant chief.

ADJOURNMENT

MOTION was made by Graner, seconded by Hafften to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Mayor Beyer adjourned the meeting at 8:27 p.m.

Michael Beyer, Mayor

Nancy Carswell, Administrator