

Mayor Beyer called the **October 9, 2012** Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Beyer, Graner, Hafften, Martinson and Wenz. Absent: none. Also in attendance were: Attorney Couri, Administrator Carswell, Engineer Statz, and Public Works Supervisor D. Peterson.

The Pledge of Allegiance to the Flag was given.

Mayor's Proclamation 2012 MN Manufacturer's Week as October 22nd – October 28th

Mayor Beyer read the proclamation for the Manufacturer's Week for October 22 – 28th.

***Approve Consent Agenda/Set Agenda**

MOTION was made by Graner, seconded by Hafften to approve all the items listed on the consent agenda except 2-F Wastewater roof.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Regular Council Minutes/September 25, 2012**

MOTION was made by Graner, seconded by Hafften to approve the minutes of the September 25, 2012, Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Payment of Claims**

MOTION was made by Graner, seconded by Hafften to approve the payment of claims #20997 to #21504 in the amount of \$102,541.46.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Building Permits**

MOTION was made by Graner, seconded by Hafften to approve the September 2012 Building Permits #12-120 to #12-143.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Resolution #12-48/Approve Investments**

MOTION was made by Graner, seconded by Hafften to approve Resolution #12-48 approving the investments as listed.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Resolution #12-49/Appoint 2012 General Election Judges and Establish Rate**

MOTION was made by Graner, seconded by Hafften to approve Resolution #12-49 approving the 2012 General Election Judges, appoint the head judge and establish the rate as listed.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Review Bid for Wastewater Plant Roof

Council member Martinson wants to pull this and get two or three more bids. Dennis Peterson said they called three contractors and never got another bid.

***Approve City Hall Job Descriptions**

MOTION was made by Graner, seconded by Hafften to approve the City Hall job descriptions.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Open Forum/Hurst Woods Channel Restoration

Mayor Beyer called open forum. Dennis Peterson stated that during the on site pre-construction meeting at Hurst Woods they noticed a 30" maple tree that needs to come down prior to the project. George Fantauzza 4061 Maple Hurst Drive stated that the tree has been damaged due to the erosion.

Mayor Beyer asked what the cost would be to remove this tree. Public Works Supervisor Dennis Peterson stated he thought it could be about \$2,000. The city council agreed to pay for removal of the tree and directed staff to get a few quotes.

Mr. Fantauzza stated that the pre-construction meeting held at 6 p.m. today went well and noted that the contractor Sunram has a lot of experience in this type of project. The contractor has worked out the details with the neighbors on how they will access the project which is located in a public utility easement in the rear of residential property.

Resolution #12-50/Ordinance #12-06 R-1 District/Rear Yard

Planning Commission held a public hearing on September 27th and recommends approval of the attached ordinance amendment which decreases the rear yard setback for corner residential lots from 25' to 20'.

MOTION was made by Martinson, seconded by Wenz to approve resolution #12-50 adopting Ordinance #12-06 amending the R-1 District: Rear Yard as attached, and authorizes staff to publish notice in the official newspaper.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Yearly Maintenance of the Water Towers

Dennis Peterson has received two quotes for a five year contract which will include cleaning the three water towers on Linden Street, West Road and Tower Street. The two quotes received also included a cost of painting the Tower Street tower while it is still full of water or wet so the city does not have to empty the tower.

Dennis Peterson stated that he called references for the Water Tower Clean and Coats and they were favorable. The costs for the contract as listed in the memorandum were confusing and there was discussion as to how much the contract was per year for total for the five years. Water Tower Clean and Coats is determined by: $\$2500 \times 5 + \$10,000 = \$22,500$ for the five year contract. Macquire's contract is \$32,250 for the five years. Therefore, Dennis recommends that the city enter into a contract with Water Tower Clean and Coat at a cost of \$22,500 for five years.

MOTION was made by Graner, seconded by Hafften to approve entering into a contract with Water Tower Clean and Coat for the yearly maintenance of the cities three water towers, and for painting the Tower Street Tower as listed contingent upon review and approval of the contract by the City Attorney.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Administrator's Report

Carswell presented the administrators report, including: Hurst Woods channel restoration project meeting on October 9th at 6 p.m., visioning session was a success and a second meeting has been scheduled for October 30th, lease agreement between the City and RiverWorks for the food shelf located at 8230 Cedar Street, status of research being done for phosphorus removal and bio-solids management, mural proposed for Nick's Barber Shop, opening on Planning Commission due to the recent resignation of Mr. Hensley, Manufacturer's Breakfast is scheduled for October 25th, Harvest Festival at the Ames-Florida house is October 13th 1pm-4pm, and HRA meeting scheduled for October 23rd at 6:15pm.

Council Reports

Martinson – reminded residents to vote Nov 6th

Hafften – schedule personnel committee meeting

Wenz – Harvest Festival at the Stork House this Saturday from 1- 4

Beyer – fire department started handing out glow sticks in 1996 and will again this year.

Graner- fire department will be out on Halloween

ADJOURNMENT

MOTION was made by Graner, seconded by Hafften to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Mayor Beyer adjourned the meeting at 7:40 p.m.

Michael Beyer, Mayor

Nancy Carswell, Administrator