

Mayor Beyer called the **October 23, 2012** Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Beyer, Graner, Hafften, Martinson and Wenz. Absent: none. Also in attendance were: Attorney Couri, Administrator Carswell and Public Works Supervisor D. Peterson.

The Pledge of Allegiance to the Flag was given.

***Approve Consent Agenda/Set Agenda**

MOTION was made by Graner, seconded by Hafften to approve all the items listed on the consent agenda.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Special Council Minutes/August 21, 2012**

MOTION was made by Graner, seconded by Hafften to approve the minutes of the August 21, 2012, Special Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Regular Council Minutes/October 9, 2012**

MOTION was made by Graner, seconded by Hafften to approve the minutes of the October 9, 2012, Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Approve Payment of Claims**

MOTION was made by Graner, seconded by Hafften to approve the payment of claims #21055 to #21105 in the amount of \$46,025.04.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Resolution #12-51 Adopt Special Fund Budgets for Year 2013**

MOTION was made by Graner, seconded by Hafften to approve Resolution #12-51 adopting the 2013 special fund budgets for: Historical \$13,135, Park Dedication \$28,800 and Senior Citizens \$500.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Replace Roof/Wastewater Building**

MOTION was made by Graner, seconded by Hafften to hire Karl Kiphuth Construction to reroof the wastewater plant at a cost of \$7,840.00 expensed from the Waste Water Building Repair and Maintenance Fund.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Resolution #12-52 Adopt Enterprise Fund Budgets/Sewer and Water**

MOTION was made by Graner, seconded by Hafften to approve Resolution #12-52 adopting the 2013 enterprise fund budgets for sewer and water.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

***Resolution #12-53 Adopt Fire Department Budget**

MOTION was made by Graner, seconded by Hafften to approve Resolution #12-53 adopting the 2013 fire department budget.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON and WENZ.

Rockford River Days Ambassadors

The Rockford River Days Ambassadors visited the city council to let them know what they have been doing since starting their term in August of 2012. The following were present: Ambassador Cassandra Pollard, Junior Ambassador Kyra Erickson, Junior Ambassador Shelby Tody. Cassandra shared the fun they had in the Montrose parade, working with the boy scouts, and the recent activities at the Fall Festival at the Stork House. The city council thanked the girls for serving as an ambassador and promoting the City of Rockford.

Rockford Area Historical Society Update

Rebecca Mavencamp Director of the Historical Society presented a quarterly report including the following: A grant will fund a mechanical engineer who will inspect the house and make recommendations on how best to maintain the house into the future. The mechanical engineer has scheduled an on site visit for November 7th.

Grants obtained: Children First grant for the flour mill curriculum and hosting teen nights, MN Reflections grant to digitize the diaries from Florence, Allina Grant for gardening programs. Also received scholarships to attend workshops. Legacy amendment research grant to research the WWI diaries and letters with the idea of creating a website for the anniversary of the War to be used by High Schools statewide. The historical society will be hosting classes on WW1 this season on Saturdays.

Rebecca presented at the Utah state and local history conference October 3-7 speaker in a session regarding creative solutions to bad boards which was selected as an online class. The conference was a great learning experience got some great ideas such as: installing ghost buildings along the river showing the old mills. Old photos mounted on the bridge with an audio jack of the woolen mill, lumber mill, flour mill, train, boats, horses and daily industrial noise.

New blog "the ninja diaries" rockfordmnhistory.com/blog or linked from our website. Also new on the website is a family tree to help people navigate the Ames and Florida families.

Parkwood Development/Letter of Credit Reduction Request

Parkwood developers Lennar have requested the letter of credit be reduced. Engineer Mark Statz of Stantec recommends that the current letter of credit valued at \$110,000 be reduced to \$24,000 to cover the weeds, mowing, fertilizing, watering and seeding costs of \$14,000 plus \$10,000 contingency.

MOTION was made by Hafften, seconded by Graner to reduce the Parkwood Development Letter of Credit to \$24,000.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Open Forum

The mayor called for open forum. Adam Fornier Wright County Deputy suggested that people walking in the evening should wear reflective clothing. He will be patrolling on Halloween.

Open Forum/ 5034 Greenwood Avenue Storm water

Gary Hendrickson owner of property at 5034 Greenwood Avenue reported that he has had issues with drainage on his lot. Mr. Hendrickson has changed the storm water drainage in his backyard and brought in larger rocks. The mayor asked the engineer if this was a designed storm water area and he replied yes. Engineer Statz said he was out to view the property. Dennis Peterson public works supervisor has told Mr. Hendrickson that he has to remove the small rock that was part of the original storm sewer/grading plan so that the area can be maintained. The maintenance will include taking out seedlings and noxious weeds but will not include a manicured lawn area.

Carswell noted that she had asked Mr. Hendrickson to submit a land alteration application before he made any changes to the storm water drainage area so that the project would be reviewed by the engineer and public works supervisor. This was never completed by the land owner.

After the city council discussion about the rock that is no longer being used and has been contaminated, Dennis Peterson agreed to remove the small rock before the next council meeting and Mayor Beyer invited Mr. Hendrickson to the next meeting.

Open Forum/Wright County Commissioner Candidate Mary Wetter

Mary Wetter candidate for Wright County Commissioner for District 4 was present to introduce herself to the city council and asked if they had any questions. Mayor Beyer asked Mrs. Wetter what her plans are for this district as far as transportation. Beyer stated that the east side of the county is sometimes forgotten and needs representation. Mary Wetter responded that if she wins the election she wants to know what our needs are and how she can work at the county level on our behalf.

Administrator's Report

The administrator's report included: update on property at 5512 Sunset Circle, May 10th sewer backup being resolved by contractors insurance, CPMI is preparing programs for the event center with estimated budgets for council and the committee to review, Crow River Food Co-op updates, VoIP phone system for city hall, manufacturers breakfast Oct. 25th, Fire Board Meeting, public works fire hydrants, bio solids hauled, jetting found tree roots and had them removed, street department getting plow trucks ready for winter and parks emptying our irrigation lines for winter.

Engineer's Report

Engineer reviewed his report including: capital improvement plan 2030 shall be ready for council review in the near future, WWTF phosphorus and bio solids facility plan,

Finance Report

Carswell reviewed the financial report prepared by Mary Huettl including: Water and Sewer sales balances, investments balance, General fund third quarter revenue/expenditure balances and Capital Improvement fund balances for 401 and 411. There was some discussion about the water and sewer revenues year to date which was compared with 2011 year to date balance. It was unclear to council if this amount was the total year to date figure compared with the same period as last year or if last years amount was the end of the year total. Carswell explained that it was comparing the third quarter of 2011 and 2012 to show how revenues increased with the new rates for the sewer.

Fire Chief Report

Ben Sanderson was present and discussed the City of Greenfield's request to send a letter to Hennepin County sheriffs department requesting that the Rockford Fire Department be called out on all calls. Ben noted that on Halloween,

October 31st the fire department will be out handing out glow sticks and they could use a few volunteers. Ben noted that there is still a problem with being paged out in Hennepin County, as there was a gas leak today in Hennepin County in Rockford and the fire department was never paged out until 1 p.m. which was about an hour after the original call was received by the county and the gas leak was at a day care center. The city council suggested that staff contact Hennepin County Sheriff's Department and invite them to come and talk to the city council about how they plan on making things better and provide the city with a timeline for the improvements.

Council Reports

Martinson – food shelf has their annual Steak Fry on Saturday October 27th at Riverwood Church

Hafften – has been doing some research on a Sunday On Sale liquor license and would like to make a change to allow Sunday on sale with a small food license if the council is agreeable to review it will be brought back on Nov 13th,

Graner wants to know what other cities are doing- Beyer said it is worth discussing

Wenz – nothing to report

Beyer – asked for volunteers to go out and hand out glow sticks with the fire department

Graner – noted that as president of the local Theatre group she may be able to get volunteers to act in some of the video for the historical society.

ADJOURNMENT

MOTION was made by Graner, seconded by Hafften to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, HAFFTEN, GRANER, MARTINSON and WENZ.

Mayor Beyer adjourned the meeting at 8:45p.m.

Michael Beyer, Mayor

Nancy Carswell, Administrator