

City of Rockford, Minnesota  
City Council Regular Meeting Minutes  
6:00 p.m., Tuesday, November 10th, 2015

The meeting was called to Order by Mayor Renee Hafften at 6 p.m. Council Members Debbie Buoy, Ted Hill and Rick Martinson were present. Council Member Jeannette Graner was absent.

Also in attendance were: Public Works Director Trevor Brummer, Engineer Jared Ward, and Deputy Clerk Audra Etzel.

\*Approve Consent Agenda/Set Agenda

**MOTION** was made by Hill, and seconded by Martinson, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.C. as listed:

3. A. Minutes from October 27<sup>th</sup>, 2015 Council Workshop and Meeting
3. B. Payment of Claims from Check #25288 through #25350 totaling \$92,229.62
3. C. Approve October 2015 Building Permits #15-119 to #15-143

**MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL & MARTINSON.**

New Business: Resolution #15-43/Appointments

The two-year term for Fire Chief expires at the end of the year. The Fire Department posted the Fire Chief position and one application was received at City Hall. Ben Sanderson the current Fire Chief submitted an application. Council agreed to appoint Ben Sanderson as Fire Chief for the two year term (2016-2017). The Assistant Fire Chief position will expire at the end of 2016 and will be open to applicants next October.

Upon review of the appointments, staff made updates to correct the Public Works Director title. And updated Trevor Brummer as Public Works Director, Emergency Management Team Co-Director, and Assistant Weed Inspector.

**MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL & MARTINSON.**

Staff Reports

Deputy Clerk Etzel noted City Hall is closed Wednesday for Veteran's Day, Chamber Meeting on Thursday at Bankwest, Farmer's Market Sale at RCC Mall on November 21<sup>st</sup> 9am-1pm, staff is starting to prepare the next edition on The Bridge Newsletter, recycling RFP's are due by noon on November 17<sup>th</sup>, warming house attendant job has been posted, water and wastewater budget workshop on November 24<sup>th</sup> at 5pm, and Three River's Park survey is available.

Engineer Ward had updates on: wastewater plant submission to MPCA, sludge hauling started – there is less, but thicker concentrate, busy with wellhead protection, and down town plans – trees, light posts, possible conflicts & demonstration cones were up for about two weeks.

Public Works Director Brummer had updates on: lumber yard site had extra footings – should be done by November 13<sup>th</sup> hockey boards have arrived and staff will assemble them in the next

couple weeks, Solar Ray Panels at the RRC Mall are up and working at 21 KV on a cloudy day (28 KV was the anticipated) and next week the Water Tower site should be up and running (169 KV is anticipated), Fergus bio-solids, and salt has been received.

City Council Martinson asked where the old lights from the ball field behind the middle school ended up. Staff did not remove and was unaware of the current location.

Open Forum

Mayor Hafften called for open forum. No one from the public spoke.

Adjournment

MOTION was then made by Buoy, and seconded by Hill to adjourn the Council Meeting at approximately 6:22 p.m.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL & MARTINSON.

Typed this 16th day of November, 2015.

Audra Etzel, MMC  
Deputy Clerk  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org), or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

\_\_\_\_\_  
Renee Hafften  
Mayor

Attest:

\_\_\_\_\_  
Dan Madsen  
City Administrator, Special Counsel