

The **November 20, 2012** Special Council Meeting was called to order at 5:45 p.m. by Mayor Beyer in the Council Chambers of City Hall, 6031 Main Street, Rockford, MN. The special meeting was called for the purpose of reviewing the estimated costs for the proposed event center, approve Sunday Liquor License, approve contract for Audit services and other business that may come before the council.

Roll Call

Roll was taken and the following members were present: Beyer, Graner, Hafften, Martinson and Wenz. Also in attendance is Administrator Carswell, Mary Huettl Finance Clerk and Public works Supervisor D. Peterson.

Review Report from CPMI Cost Estimates/Event Center

After two workshop meetings conducted with CPMI the city council and staff decided upon what the event center program would involve. The plan included seating for 300 people, storage for the Lions, Senior Citizens, River Days, tables/chairs, kitchen, restrooms, large outdoor canopy, and portable bar area.

The final square footage of the building determined is as follows:

- Event center main space 4,500 sf
- Bar area 150 sf
- Kitchen 450 sf
- Storage 470 sf
- Rest Rooms 600 sf
- Mechanical 300 sf
- Recycling area 50 sf
- Janitor 50 sf
- Gross factor allowance 400 sf

Costs associated with the project are as follows:

Site Work	\$ 205,700
Building Construction	\$1,610,000
Fixtures/Furniture/Equipment 5%	\$ 90,785
Preconstruction Fees 7%	\$ 127,099
Project contingency 3%	\$ 54,471
Total Project Cost	\$2,088,055

Larry Gleason noted that these costs include: June 2013 construction and the building components include: flood resistant wall materials, separate access to each room when movable partition are used to divide the assembly area, the support spaces have lower ceilings/roof than the assembly area to help reduce building volume.

The city council discussed the costs of the project and here are some of the following comments:

What will be the cost per homeowner for this project?

Do we need to build it with flood resistant materials?

Why the flat roof?

Maybe we only need to replace the building that we have and spend less.

Get prices for the pre-engineered building.

I would rather spend the money on building a certified flood levee.

We need to look at the debt we have a find out how this will increase our tax levy.

In conclusion the city council requested Larry Gleason from CPMI prepare costs for a pre-engineered building and submit those costs to staff. The city council will meet to discuss the costs, bond payments, tax levy, etc.

Mayor Beyer left the meeting due to an emergency fire call.

Resolution #12-57/Issue Sunday On Sale Intoxicating License/Red Vest 8210 Bridge Street

MOTION was made by Martinson, seconded by Wenz to approve Resolution #12-57 issuing a Sunday On Sale Intoxicating License to the Red Vest at 8210 Bridge Street.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, MARTINSON AND WENZ.
OPPOSED – GRANER.

Approve Contract/Abdo, Eick & Meyers for 2012 Audit

MOTION was made by Hafften, seconded by Wenz to approve the contact for services to be performed for the 2012 Financial Audit by Adbo, Eick and Meyers for a total cost of \$27,825.

MOTION CARRIED-VOTING IN FAVOR: GRANER, HAFFTEN, MARTINSON AND WENZ.

Christmas Eve City Hall closed

The staff is requesting that city hall be closed on Christmas Eve day and all but essential employees get the day off. There was discussion about the public works staff and there is always someone on call. Dennis Peterson, Supervisor stated that he plans to work the four hours that day because he does not get comp time and he is not willing to use vacation time for the four hours. Graner thinks there should be 2 public works staff on duty for safety. Dennis stated that weekend duty is one employee and not two, so this would be no different. Carswell stated that the public works employees had replied to her that they would like the day off with the exception of Doug Duda who is on call.

MOTION was made by Hafften, seconded by Martinson to approved closing city hall on Christmas Eve day, December 24, 2012 and staff will use four hours of vacation or comp time in order to be paid for an 8 hour day, the public works department may also take the day off with the exception of the on call employee.

MOTION CARRIED-VOTING IN FAVOR: GRANER, HAFFTEN, MARTINSON AND WENZ.

Adjourn

MOTION to adjourn was made by Wenz, seconded by Hafften.

MOTION CARRIED-VOTING IN FAVOR: GRANER, HAFFTEN, MARTINSON AND WENZ.

Deputy Mayor Graner adjourned the meeting at 6:40 p.m.

Attest:

Michael Beyer, Mayor

Nancy Carswell, Administrator