

City of Rockford, Minnesota Council Workshop Minutes  
5:00 p.m., Tuesday, November 24<sup>th</sup>, 2015

Mayor Renee Hafften and Council Members Rick Martinson, Debbie Buoy, Ted Hill and Jeannette Graner met with City Administrator / Special Counsel, Dan Madsen, Trevor Brummer, Public Works Director; Jennifer Swendsen, Finance Clerk; and Audra Etzel, Deputy Clerk, to discuss the current utility rates and proposed 2016 utility rates. No action was taken on any items, as the discussion was only for informational purposes.

City of Rockford, Minnesota Council Meeting Minutes  
6:00 p.m., Tuesday, November 24<sup>th</sup>, 2015

The meeting was called to Order by Mayor Renee Hafften at approximately 6:00 p.m. Council members Debbie Buoy, Ted Hill, Rick Martinson, and Jeannette Graner were present.

City Administrator / Special Counsel, Dan Madsen; Jared Ward of Wenck and Associates; and Public Works Director, Trevor Brummer; Fire Chief, Ben Sanderson; Finance Clerk, Jennifer Swendsen; Deputy Clerk, Audra Etzel; and representatives from Waste Management and Randy's Sanitation were also in attendance.

\*Approve Consent Agenda/Set Agenda

**MOTION** was made by Buoy, and seconded by Hill to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.D as listed:

- 3A: Minutes from November 10<sup>th</sup>, 2015 Council Workshop and Meeting
- 3 B: Payment of Claims from Check #25351 through #25391 totaling \$74,109.00
- 3 C: Resolution #15-44 / Uniform Policy and Lease Agreement with UniFirst
- 3 D: 2016 Buffalo Animal Humane Society Agreement

**MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, GRANER, AND MARTINSON.**

New Business: Discuss or Take Appropriate Action on Recycling Contracts

Deputy Clerk Etzel explained that the City had previously contracted with Wright Recycling for recycling services for the City of Rockford. Last year, Wright Recycling was acquired by Randy's sanitation, and the decision was made at that time to request proposals for the service when the city's agreement expired. The current agreement was set to expire on December 31<sup>st</sup>,

2015, so Staff received proposals for continuing the city's recycling service.

The Council reviewed and discussed the terms and costs associated with both quotes received; one from Randy's Recycling and one from Waste Management. After extended discussion and review of the proposals submitted, and after both companies were offered an opportunity to answer questions and explain their proposals to the Council, **MOTION** was made by Graner and seconded by Hill to approve the Waste Management proposal for seven years of service with a cost per household of \$2.77 per month with no fuel charges or environmental fees. This proposal provided that there would be increases of the cost per household of 2.5% in years three, five and seven; and that there were no revenue sharing components to the agreement.

MOTION CARRIED-VOTING IN FAVOR: GRANER, HILL and BUOY; OPPOSED, HAFFTEN and MARTINSON.

New Business: Discuss or Take Appropriate Action on Rockford Fire Department Tanker Truck

Fire Chief Sanderson explained that the Fire Department had a failing tanker truck that was slated for replacement in 2017. Due to the cost of annual repairs, it was recommended that the truck be replaced in 2016. The Fire Board had discussed replacing the truck and were supportive of the purchase in 2016. Any proceeds derived from the sale of the current truck would be returned to the Fire Department fund to offset the expense of the new truck and fund future depreciation for new truck purchases.

Chief Sanderson also explained that the truck was bid through the Houston Galveston Area Council, a consortium of municipalities that guarantees the lowest price for trucks similar to the Minnesota State Contract system, and also satisfies the public bidding statute.

After additional discussion, explanation and review of the process and truck specifications, MOTION was made by Hafften, and seconded by Martinson, to purchase the Fire Truck as presented from Custom Fire Apparatus for the price of \$297,807.09.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, GRANER, AND MARTINSON.

New Business: Five Years of Service Recognition for Public Works Director, Trevor Brummer

Public Works Director, Trevor Brummer, was recognized for his five years of service with the City of Rockford. Brummer was presented with a plaque and formally thanked for his dedicated years of service to the City of Rockford, Minnesota.

Staff and members of the City Council then provided updates including additional thoughts regarding the Hockey Rink and 2016 Main Street Redevelopment project, various updates from Public Works and upcoming meetings including the Truth in Taxation Public Hearing set for 6 p.m., Tuesday, December 8<sup>th</sup>, 2015 in the Council Chambers of Rockford City Hall.

MOTION was then made by Hill, and seconded by Martinson, to adjourn the Council Meeting at approximately 7:58 p.m.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, HILL, BUOY, and MARTINSON.

Typed this 30<sup>th</sup> day of November, 2015.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org), or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

\_\_\_\_\_  
Renee Hafften  
Mayor

Attest:

\_\_\_\_\_  
Dan Madsen  
City Administrator, Special Counsel