

Mayor Hafften called the **December 23, 2014** Regular Meeting of the Rockford City Council to order at 6:05 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

**Roll Call**

Roll call was taken. The following Council Members were present: Hafften, Graner, Kesanen, Martinson and Wenz. Absent: none. Also in attendance were: Council Elect Buoy, Engineer Ward, Administrator/Special Counsel Madsen, Public Works Supervisor Peterson, Lead Streets Quirk, Finance Clerk Swendsen, and Deputy Clerk Etzel.

The Pledge of Allegiance to the Flag was given.

**Approve Consent Agenda/Set Agenda**

**MOTION** was made by Wenz, seconded by Graner to approve all items on the consent agenda 3.A. to 3.L. set agenda items 4.A. and 5.A.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve Special Council Minutes/December 9, 2014**

**MOTION** was made by Wenz, seconded by Graner to approve the minutes of the December 9, 2014 Special Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve Regular Council Minutes/December 9, 2014**

**MOTION** was made by Wenz, seconded by Graner to approve the minutes of the December 9, 2014 Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve Payment of Claims**

**MOTION** was made by Wenz, seconded by Graner to approve the payment of claims #24098 to #24181 in the amount of \$683,068.10.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve 2016/2017 Wright County Assessment Service Agreement – Effective 01/02/2015**

**MOTION** was made by Wenz, seconded by Graner to approve the 2016/2017 Wright County Assessment Service Agreement effective 01/02/2015 and authorize the Mayor and Administrator to sign the agreement.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve 2015 Animal Humane Society Agreement**

**MOTION** was made by Wenz, seconded by Graner to approve the 2015 Animal Humane Society Agreement and authorize the Mayor to sign the agreement.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Resolution #14-59/Preliminary/Final Plat at 9061 Woodhill Drive and Outlot A**

**MOTION** was made by Wenz, seconded by Graner to approve Resolution #14-59 approving the preliminary and final plat for Woodhill Ridge 4<sup>th</sup> Addition.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Resolution #14-60/Conditional Use Permit for a Structure at Riverside Park/8220 Elm St**

**MOTION** was made by Wenz, seconded by Graner to approve Resolution #14-60 approving the conditional use permit to allow construction of a shelter to be located at Riverside Park/8220 Elm Street with the conditions listed.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*2015 IT Service Agreement – COPO and LogicNet**

**MOTION** was made by Wenz, seconded by Graner to approve the 2015 IT Service Agreement with COPO and Logic Net and authorize the Mayor and Administrator to sign the agreement

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Resolution #14-61/Approve 2015 Special Funds and Enterprise Fund Budgets**

**MOTION** was made by Wenz, seconded by Graner to approve Resolution #14-61 adopting the 2015 special fund and 2015 enterprise fund budgets.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Rockford City Center Mall – Lighting Change Order**

**MOTION** was made by Wenz, seconded by Graner to approve a lighting change order in the amount of \$5,606 for the Rockford City Center Mall façade project.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Accept Purchase Agreement from Select Senior Housing**

**MOTION** was made by Wenz, seconded by Graner to approve a purchase agreement with Select Senior Housing to purchase vacant land at the Rockford City Center Mall for \$500,000 and authorized the Mayor and Administrator to sign the agreement.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**\*Approve 2015 Employee Wages**

**MOTION** was made by Wenz, seconded by Graner to approve the 2015 Employee Wages.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**Riverside Park Shelter/RFP's for Architect**

Staff received two quotes for the architectural design of the shelter at Riverside Park. Both architects propose similar approaches and final products, and both agree that their comparisons are fair and accurate.

Tim O'Brien, a local architect, provided a quote that includes structural engineering, mechanical and electric engineering and architectural services totaling \$13,900.

Stephen Binek, architect from Plymouth, has provided a quote that also included the structural, mechanical and electric engineering and architectural services totaling \$9,480.

Administrator Madsen did contact Mr. O'Brien to offer him an opportunity to lower his quote based on the quote from Mr. Binek. Mr. O'Brien stated that he is unable to do so based upon his costs for the project. He also stated that he did the mall project at below-market rate to help the City out, and hoped the Council would approve his quote based upon his past flexibility and support for city projects.

Engineer Ward stated there will be additional costs for the soil borings if existing data is not sufficient.

The difference between the two architects is \$4,420. The Council discussed both architects' bids and agreed to hire Stephen Binek from Architecture & Design at the price quoted.

Administrator Madsen will meet with the shelter committee and Mr. Binek to discuss the project.

**MOTION** was made by Martinson, seconded by Wenz to hire Architecture & Design to design the new shelter in Riverside Park as described in the bid at a cost not to exceed \$9,480.00

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**Resolution #14-62/2015 Workers Compensation**

The City approves Workers Compensation coverage each year. At the last meeting Council questions whether people serving on some Boards or Commissions should be covered under the city's worker's compensation coverage through the League of Minnesota Cities.

Council discussed the cost and need for coverage since most Boards and Commissions are not usually covered. After weighing all the information, the council decided to provide the coverage to cover Boards and Commissions for an annual cost of \$116.

**MOTION** was made by Martinson, seconded by Graner to approve Resolution #14-62 approving 2015 Worker's Compensation Insurance and Excess Liability Insurance Coverage, and authorize the

Administrator to sign on behalf of the City indicating that the City does not waive the monetary limits on tort liability established by Minnesota Statutes 466.04.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

**Administrator’s Report**

Administrator’s update included: it has been a good year, looking forward to next year, privilege to have worked with Council Members Graner and Wenz, looking forward to working with Council Elect Buoy and Hill, and he wished everyone a safe Holiday Season.

**Engineer’s Report**

The Engineer’s report included the following: the remaining 22 laterals have been completed and the contractor will work on punch list next spring and the Waste Water Treatment Facility roofs are complete.

**Council Reports**

Martinson – thanked Graner and Wenz for their service to Rockford, thanked staff and wished all a Merry Christmas and safe travels.

Kesanen – great community response to the RiverWorks holiday food distribution (176 families) and thanked Graner and Wenz for their service to Rockford.

Wenz – Merry Christmas and Happy New Year and he will continue to be involved in the community. Mayor Hafften presented Wenz with a plaque and thanked him for his four years of service.

Graner – has learned a lot being involved in the City of Rockford and looking forward to new opportunities, and will continue to be involved in the community. Mayor Hafften presented Graner with a plaque and thanked her for her 12 years of service.

Hafften – Happy Holidays.

**Open Forum**

Mayor Hafften called for open forum. No one from the public spoke.

**ADJOURNMENT**

MOTION was made by Graner, seconded by Wenz to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, KESANEN, MARTINSON AND WENZ.

Mayor Hafften adjourned the meeting at 6:44 p.m.

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Renee Hafften, Mayor

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Audra Etzel, Deputy Clerk