

**City of Rockford, Minnesota Council Meeting Minutes**  
**5:00 p.m., Tuesday, September 11th, 2018**

The workshop was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Rick Martinson, Debbie Buoy, Ted Hill, and Scott Seymour were present.

City Administrator / City Attorney, Dan Madsen; City Engineer, Jared Ward; and Streets Supervisor, John Quirk were also in attendance.

Members of Staff and the Council discussed the first draft of the 2019 Budget and Preliminary Property Tax Levy. Staff reviewed the line items in the General Fund budgets and Debt Service budgets and reviewed their impact on the overall property tax levy that could be adopted for 2019.

After discussion and review, members of the Council determined that they would like to see a conservative property tax levy increase at this preliminary stage and asked to see a balanced budget with a property tax increase no greater than two percent over that which was levied in 2018. Staff agreed to continue to review the budget and return with a new draft and impact analysis at the September 25<sup>th</sup>, 2018 Council Workshop and Meeting.

No formal action was taken as this matter was set on for informational purposes only.

**City of Rockford, Minnesota Council Meeting Minutes**  
**6:00 p.m., Wednesday, Tuesday, September 11th, 2018**

The Council Meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Rick Martinson, Debbie Buoy, Ted Hill, and Scott Seymour were present.

City Administrator / City Attorney, Dan Madsen; City Engineer, Jared Ward; and Streets Supervisor, John Quirk and Sue Van Cleaf of the Crow River News were also in attendance.

**Set Agenda/Approve Consent Agenda Items**

A **MOTION** was made by Hill, and seconded by Martinson, to approve the Consent Agenda Items 3A through 3D and set the Agenda for the Council Meeting as follows:

3A. Approve Minutes from the August 28th, 2018 Council Workshop and Regular Council Meeting

3B. Approve Payment of Claims, Check Number: 29049 through Check Number 29110 totaling \$75,783.00

3C. Approve August Building Permits

3D. Resolution #18-46 Approving Hurstwoods 4<sup>th</sup> Addition 3<sup>rd</sup> Line of Credit Reduction

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour, and Buoy.

### **New Business: Rocktoberfest III**

Administrator / Attorney Madsen explained that this would be the third year of Rocktoberfest, slated to be held Saturday October 6<sup>th</sup>, 2018. Madsen announced that four bands had committed, with those being Shane Martin, Tim Mahoney, Kat Perkins and G.B. Leighton. Staff and the Council also discussed that the overall cost for the event was anticipated to be in the amount of \$27,400, which was about \$1,100 less than what was spent last year for Rocktoberfest II. It was also discussed that a donation had been received in the amount of \$20,000 to help cover the costs of the event, and that the EDA had budgeted sufficient funds for the event to cover the remainder of any other costs or expenses.

After additional discussion and review, including discussion and review of the Artist and Hello! Booking contracts and agreements, **MOTION** was made by Martinson to fund Rocktoberfest III up to the amount of \$30,000 and approve all contracts as presented. This motion was seconded by Buoy.

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour, and Buoy.

### **Staff Reports**

Staff and members of the Council then discussed various updates including the 2019 Budget, Street Projects, DAD's Waffle Breakfast at the Rockford Fire Department and other updates.

### **Open Forum**

Mayor Hafften called for open forum, no one from the public spoke.

### **Adjournment**

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Seymour.

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour and Buoy, and the meeting was adjourned at approximately 6:29 p.m.

Typed this 20<sup>th</sup> day of September, 2018.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel