



# Election Judge Application - 2016

## City of Rockford

6031 Main Street, Rockford, MN 55373  
phone: 763-477-6565 fax: 763-477-4393  
[www.cityofrockford.org](http://www.cityofrockford.org)

**PLEASE RETURN to City Hall by June 3, 2016**

Date Received \_\_\_\_\_

### Personal Information (Please print clearly)

_____		_____		_____	
First	Middle			Last	
_____		_____		_____	
Street		City		MN State	Zip
( ) _____	( ) _____	( ) _____		_____	
Home phone	Work phone	Cell phone		E-mail	

### Party Affiliation

- Democratic Farmer Labor (DFL)     Republican Party     Other or Not Affiliated with a Political Party

### Election Judge Qualifications

- Are you 18 years of age or older and a U.S. Citizen?  Yes  No
- Do you read, write and speak English?  Yes  No
- Are you a candidate or a spouse or relative of any candidate on the ballot?  
If yes, state their name and relationship \_\_\_\_\_  Yes  No
- Do you have a relative who is applying to be an Election Judge in Rockford at this time?  
If yes, state their name and relationship \_\_\_\_\_  Yes  No
- Do you temporarily or permanently live with any candidate on the ballot?  
If yes, state their name \_\_\_\_\_  Yes  No

### Work Availability and Hours

Do you have the physical capacity of working a 16 hour day?  Yes  No  
If no, what hours are you able to work \_\_\_\_\_

#### PRIMARY ELECTION – AUGUST 9, 2016

- I am available to work for the Primary  Yes  No  
I am available all day-6:00 am-close  Yes  No  
I am available 6:00 am – 2:00 pm  Yes  No  
I am available 2:00 pm to close  Yes  No  
I am only available as an alternate  Yes  No

#### GENERAL ELECTION – NOVEMBER 8, 2016

- I am available to work for the General  Yes  No  
I am available all day-6:00 am-close  Yes  No  
I am available 6:00 am – 2:00 pm  Yes  No  
I am available 2:00 pm to close  Yes  No  
I am only available as an alternate  Yes  No

### Other Information

I have election judge experience  Yes  No

Print your first name as you would like it to appear on your name badge \_\_\_\_\_

Are you interested in serving as a head judge or assistant judge in the future?  Yes  No  Maybe

I am not available in 2016 but please keep my name on the list for future elections.

Please remove my name from your list, I am NO longer available to serve.

**Preference for the 2 – 2 ½ hour mandatory election judge training:** \_\_\_ Day \_\_\_ Evening \_\_\_ Either

**CHECK** all that apply to yourself:

- Experience using a computer, laptop, or table (i.e. iPad, Microsoft Surface)
- Able to communicate clearly
- Detail-orientated
- Good math skills
- Fluent in a second language  If so, what language (s) \_\_\_\_\_
- Impartial and fair
- Comfortable with serving a diverse population
- Able to function calmly and professionally in stressful situations

## Affirmative Action

The City of Rockford is an Affirmative Action Employer. It is our policy to provide equal employment opportunities to all. The City of Rockford does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, status with regard to public assistance, or membership or activity in a local commission. Individuals are evaluated and selected on the basis of merit.

## Please read the following & sign this application if you agree with the following:

To ensure fair and honest election results, if selected to serve as an election judge, I will adhere to the following:

- ✓ I will arrive at my assigned polling place at the assigned time and remain until my assigned time or excused by the Head Judge.
- ✓ I agree to be courteous, respectful and to assist all voters regardless of national origin, physical challenge or efficiency in the English language.
- ✓ I agree to read and study the Election Judge Guide and any additional information provided by the City Clerk's Office. I will attend the Election Judge Training so that I am prepared to fulfill my assigned responsibilities to conduct the election according to federal, state and local election laws and policies.
- ✓ I understand that we are responsible for the security of election equipment and supplies and I will handle and monitor all such equipment and supplies exactly as instructed.
- ✓ I agree to complete all documentation required by federal, state and local election laws for my assigned position's responsibilities as accurately and completely as possible.
- ✓ I agree to report immediately to the Head Judge any malfunction of possible tampering of voting equipment, unusual or suspicious behavior occurring in the polling room or any other event or occurrence that may threaten the accurate gathering of the vote.
- ✓ I will refrain from making personal and political opinions comments while serving as an election judge.
- ✓ I certify that all information I have provided on this application is correct and that I have not omitted any information. I understand that giving false information or omitting requested date may disqualify me from further consideration as an election judge or result in dismissal, if discovered at a later date.
- ✓ I authorize the City of Rockford to verify the information I have provided in this application.

**Applicant Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please return the completed application to:**  
**City of Rockford**  
**6031 Main Street**  
**Rockford, MN 55373**  
**or by email to: [audrae@cityofrockford.org](mailto:audrae@cityofrockford.org)**