

Mayor Beyer, called the January 26, 2010 Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall 6031 Main Street, Rockford, MN.

The Pledge of Allegiance to the Flag was given.

ROLL CALL

Roll call was taken, the following members were present: Beyer, Graner, Martinson and Nichols. Absent: Hafften. Also in attendance were: Attorney Couri, Administrator Carswell, Fire Chief Kevin Reed, and Public Works Supervisor Peterson.

***CONSENT AGENDA**

Motion was made by Nichols seconded by Graner to approve all items on the consent agenda.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, MARTINSON AND NICHOLS

***Approve Minutes/January 12, 2010**

MOTION was made by Nichols seconded by Graner to approve the minutes of the January 12, 2010 Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND NICHOLS

***Approve Payment of Claims**

Motion was made by Nichols seconded by Graner to approve the payment of claims #17316 to #17359 in the amount of \$43,738.91.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, MARTINSON AND NICHOLS

***Resolution #10-07 / Adopt Ordinance #10-01 Personnel Policy**

Motion was made by Nichols seconded by Graner to adopt Resolution #10-07 adopting Ordinance #10-01 personnel policy and authorizes staff to publish a summary of the ordinance in the official newspaper.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, MARTINSON AND NICHOLS.

OPEN FORUM

Mayor Beyer called Open Forum. No one from the public was present to address the council.

Fire Department Report

Fire Chief Kevin Reed presented a year end report for the Fire Department. Reed noted that the number of calls was lower than the previous years; however, there were more fatalities and severe injuries than any other year. There were a total of 318 calls in 2009, 75% City of Rockford, 14% Greenfield, 9% Rockford Township and 2% Mutual Aid. More than 200 of the calls consisted of medical emergencies. The calls taken in 2009 consisted of 3,500 volunteer hours. The fire department also booked 3,000 hours for training and meetings in 2009. Other volunteer hours include community events. There are currently 30 active fire fighters. Three fire fighters retired in 2009 and 4 new members joined the department.

Reed listed a few of the goals for 2010 for the fire department as follows:

- .. Enhanced training
- .. Remodel training room
- .. Repair bay floors
- .. Remodel upstairs room
- .. Automatic alarms for specific incidents
- .. Officer development training

Reed invited the council to their meetings which are held on the first Monday each month at 7:00 p.m.
Reed also reminded the city council of the upcoming CPR training for Healthy Hearts to be held January 30th.

Public Works Facility Update

Attorney Couri reviewed the information provided by Rochon the contractor for the public works facility requesting the city approve a change order for additional water proofing of the building. Architect Jeff Oertel's memo refers to the contract that Rochon signed in regards to this project. The contract states that prior to completing additional work that contractor shall obtain approval by the owner. The contractor shall submit pay requests 21 days after the work has been completed. The contractor did not follow the specifications per the water proofing of the facility. Therefore, Attorney Couri recommended that the city council deny the change order request from Rochon and suggested that a letter be sent explaining why the request was denied.

MOTION was made by Martinson, seconded by Graner to deny the change order submitted by Rochon #25 in the amount of \$53,318.10 due to the conditions of the contract as listed in the letter from Jeff Oertel dated January 19, 2010 specifically items #2, 3, 4, 5, and 7.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, MARTINSON AND NICHOLS.

Mayor Beyer expressed concerns about possible litigation and wondered who is going to repair the defaults in the water proofing and HVAC system and how will these items be paid for since there is not adequate funds that have been withheld to cover these costs. The council discussed what needs to be done to correct the defaults and Attorney Couri suggested that the city council request the city engineer to make a recommendation on the water proofing and elevations on the site to correctly handle storm water.

The costs for repairing the HVAC system are still unknown and the contractor for the city has asked to audit the system and has not yet provided a report.

Ver-Tech Industrial Wastewater Discharge Permit (SIU Permit)

The new two year Significant Industrial User Permit for Ver-Tech was presented to the city council for approval. The new permit has been reviewed by Ver-Tech and includes some changes in the testing requirements, a weekly maximum concentration for CBOD was added, quarterly meetings are included, methods of calculating the monthly averages were added and a written monitoring plan shall be submitted by the user.

Motion was made by Nichols seconded by Graner to approve the SUI Industrial Wastewater Discharge Permit with Ver-Tech, Inc. effective February 1, 2010 expiring February 1, 2012 and authorizes the Mayor and Administrator to sign the permit.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, MARTINSON AND NICHOLS.

Economic Development Report

The city council reviewed the Economic Development Report from Joanne Foust of Municipal Group. The year end report related activities:

- .. Six Business summits were held
- .. Chamber of Commerce was Incorporated,
 - o Board of directors was established and met a few times
 - o Committees were established
 - o Bylaws were established
 - o EIN has been filed with the IRA
 - o Articles of Incorporation were filed and recorded with the Secretary of State as a 501 c 6 on Dec 15, 2009
- .. Target marketing: grocers, medical clinic,
- .. Developer contacts,

- .. Marketing Available commercial/industrial sites,
- .. Grants from MNDOT for landscaping project, Initiative Foundation for Chamber
- .. HRA Meetings were held three times
- .. Manufacturers Breakfast was held October 26th

Ongoing Directives

The ongoing directives were reviewed.

Ordinance Review Schedule

Council was provided a list of ordinances with the last review dates. The city council requested that another column be added to the schedule that shows when that section was last reviewed to ensure that ordinances are kept up to date and not old and obsolete.

Staff provided a copy of the noise ordinance and the group reviewed it. Attorney Couri stated that this ordinance was a standard model, as the council discussed specific decibels, forcing people to leave loud parties, etc.

Administrator's Report

The administrator's report included: HRA meeting was scheduled, R-G Area Chamber of Commerce hosted the Annual State of the Cities and School Addresses on January 14th, Buffie Chiropractic will have their open house on February 25th 5pm-7pm, Bridge Street Café will be opening on February 1st, Administrator Carswell was out of the office Jan 18th to Jan 26th, and RiverWorks has the garage doors from the Cedar Street building.

Public Works provided a list of the repairs made to the 1999 Ford truck, there was a water main break on January 9th in front of 6631 Elmwood Drive, the waste water department is doing maintenance of the water plant, the streets department is working on removing the ice built up on the streets and catch basins, public works is planning on replacing the bed of the cherry picker, and public works staff attended safety training on January 19th.

Adjournment

MOTION was made by Martinson, seconded by Nichols to adjourn the meeting.

Mayor Beyer adjourned the meeting at 8:50 p.m.

Michael Beyer, Mayor

ATTEST:

Nancy Carswell, Administrator