

Mayor Beyer called the May 24, 2011 Regular Council Meeting to order at 7:00 p.m. in the Council Chambers of City Hall, 6031 Main Street, Rockford, MN.

Roll call

Roll call was taken and the following members were present: Beyer, Graner, Hafften, and Wenz. Absent: Martinson. Also in attendance were: Administrator Carswell Engineer (Bonestroo) Statz and Public Works Supervisor Dennis Peterson.

The Pledge of Allegiance to the Flag was given.

***CONSENT AGENDA/SET AGENDA**

MOTION was made by Graner, seconded by Hafften to approve all items on the consent agenda and to add item 4-C Ordinance Amendment 11-03 Nuisance/Ponds.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

***Approve Regular Council Minutes /May 10, 2011**

MOTION was made by Graner, seconded by Hafften to approve the minutes of the May 10, 2011 Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

***Approve Payment of Claims**

MOTION was made by Graner, seconded by Hafften to approve the payment of claims #019144-#019191 in the amount of \$50,327.08.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

***Approve Employee Wage Increases**

MOTION was made by Graner, seconded by Hafften to approve a 2.5% wage increase from Brummer and Duda after completing a successful probationary period.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

Open Forum/Wright County Sheriff Deputy

Mayor Beyer called Open Forum. Deputy Adam Fournier addressed the council and stated that the department has stepped up traffic control along Highway 55 as requested by the city council. Deputy Adam Fournier stated that he has started foot patrol around certain areas.

Hire Designer/Parkwood Park Design Concept

The city council discussed the presentations of the three companies that submitted proposals for the concept design of Parkwood Park. The city council heard from: SRF \$5,800, Northwest Associated Consultants \$4,350 and Bonestroo \$4,500. The RFP called for a few concept plans which will be designed after a few meetings with staff, park commission and the neighbors. However, the discussion by the city council included much more, the mayor wanted grants to be included as part of the deal, phase plans, budget estimates and engineering.

Therefore, after considerable discussion about the presentations the council said that they were not interested in SRF because they would charge extra for a meeting that went longer than 2 hours. NAC has more years of experience than Bonestroo. NAC was the firm that residents and

park commissioner Kim Lucarelli recommended as she felt they would be more engaging. Beyer said grants were not an issue with NAC. Graner stated Bonestroo has wetland engineers which are helpful since this park is close to wetlands and flood plain.

Motion was made by Beyer, seconded by Wenz to hire Bonestroo to design the concept plan for the Parkwood Park at a cost not to exceed \$4,500.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

Review Liesch Associates, Inc./Proposal for Wastewater Building

Jim Bullert from Liesch and Associates presented plans to permanently install the chlorine and polymer feed systems at the wastewater plant. The current chemical feed systems are temporary in nature, present safety issues and are not designed for operation during winter conditions. The new design relocates the feed systems into protective shelters that not only protect the systems from weather conditions, but improve the efficiency of the systems.

Mr. Bullert also noted that the new system places the chemical feed systems in new fiberglass prefabricated buildings adjacent to each treatment system. The chlorine tanks and polymer drums will be located in these buildings along with metering distribution components of the systems.

The major advantage of the new system will be the ability to use treated wastewater instead of using the potable 25,000 to 15,000 gallons of water per day.

A cost estimate was presented and the total cost for the project is \$82,300. Mr. Bullert stated that the staff could act as the general contractor to save money and he would assist and send out RFP's for electricians and plumbers. The rest of the items can be ordered by staff with the assistance of Mr. Bullert.

The next step is to submit the plans to the Pollution Control Agency (PCA) for approval.

MOTION was made by Hafften, seconded by Graner to approve the plans and specifications, contingent upon zoning compliance and Minnesota PCA approval.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

Resolution 11-20 City Code amendment #11-03 Nuisance/Ponds

Administrator Carswell noted that the nuisance ordinance section 901.02 (3) declares all ponds or pools of stagnant water to be a nuisance. This ordinance has been in place for many years and does not take into account the storm water ponds throughout the city. Therefore, after discussion about this matter with the city engineer the staff is recommending that this be deleted from the city code.

MOTION was made by Hafften, seconded by Wenz to adopt Resolution 11-20 Approving Code Amendment 11-03 as part of the nuisance ordinance and to authorize staff to publish the amendment in the official newspaper.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

Administrator's Report

ROCKFORD CITY COUNCIL

May 24, 2011

Council reviewed the administrator's report including the following items: special meeting for Parkwood concept plan, goal setting meeting was held May 23rd, Army Corp levee inspection on hold until late summer, clean-up day had a good turn out and detailed report will be provide in June, Memorial Day events are posted on the city web site, resident market surveys are due on May 31st and public works is working on crack filling.

Carswell also noted that she had talked with the property owner and his contractor about the unsafe excavation located at 5512 Sunset Circle and the owner has requested that the \$200 land alteration fee be waived. The city council agreed to waive the land alteration fee for the property at 5512 Sunset Circle.

Adjourn

Motion to adjourn was made by Graner, seconded by Hafften to adjourn the meeting. The meeting was adjourned at 8:27 p.m.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, AND WENZ.

Mike Beyer, Mayor

Attest:

Nancy Carswell, Administrator