

Finance Clerk Huettl administered the Oath of Office for the three year term to Kim Lucarelli.

The meeting was called to order at 6:03 p.m.

**Roll Call**

Roll call was taken and the following members were present: Edeburn, Seymour, Hudlow, and Lucarelli. Absent: Rentz. Also in attendance were: Park Employee Desens and Finance Clerk Huettl.

**Election of Officers**

MOTION was made by Seymour, seconded by Hudlow to appoint Rentz as the Chair of the Park Commission for 2011.

MOTION CARRIED-VOTING IN FAVOR- Edeburn, Hudlow, Lucarelli and Seymour.

MOTION made by Seymour, seconded by Edeburn to appoint Hudlow as Vice-Chair of the Park Commission for 2011.

MOTION CARRIED-VOTING IN FAVOR- Edeburn, Hudlow, Seymour and Lucarelli

**Approve Minutes/November 1, 2010**

MOTION was made by Edeburn, seconded by Hudlow to approve the minutes of the November 1, 2010 meeting.

MOTION CARRIED-VOTING IN FAVOR: Edeburn, Hudlow, Seymour, and Lucarelli

**New Business**

Clint Robinson from the Parkwood Development presented to the Park Commission a list of items they want installed in the development of the Parkwood Park. The residents prioritized the list and at the top of the list is the playground equipment. Clint Robinson also asked when the trails will be installed. Park Employee Desens informed them that the grading was not completed in the fall because of time constraints and the grading and seeding will be completed this spring. Robinson asked who oversees that the grading and seeding are done right from the developer. Desens told Robinson that the City Engineer oversees the grading and seeding.

There was further discussion regarding the playground equipment. Desens informed that the playground equipment for the Kettenacker Park was in two stages. The cost for the playground equipment at Kettenacker Park was around \$80,000. Commissioner Edeburn brought up about a grant for this equipment. Applying for the grant for the playground equipment should get started now to be implemented in the year 2012.

The trail system was explained by Desens that the developer will not be using wood chips but instead asphalt. The proposed trail system for Parkwood Development showed where a proposed trail will be located.

The timeline for the trails will be presented to the city Council. Park Commission Edeburn explained that the city has a choice of land or cash contribution for Park Dedication from each developer. The developer US Homes/Lennar donated land to the city instead of cash for Parkwood. Also in the developer's agreement the Wagner/US Home Corp obligation perimeter trails. The City estimate the cost of the trails to be about \$113,545.

### **Old Business**

- a. The MN Volleyball Association was approved by the city council to set up leagues and up front costs of advertising. Registration is being done online. The sand courts at Riverside Park are in good condition. The MN Volleyball Association provides the balls and umpires for the games.
- b. The Rockford Boy Scout troop 490 is planning another fund raising event at the Rockford Mall and overnight camping at the property at Wright Hennepin Cooperative Electric which is next door to the mall. Originally, they wanted permission to camp overnight at Riverside Park but Wright Hennepin is right next to the mall for the fund raiser. The event is scheduled the weekend of May 20-22, 2011 for the carnival with concessions and games and a variety of other activities.
- c. Review of the Park Dedication Budget- Finance Clerk Huettl explained that antenna rent of \$950 per month and the roundup from utility billing is put in the park dedication fund. The antenna rent for the year that is applied to Park Dedication is \$11,400. Huettl informed the Park Commission as of February the cash in this account is \$69,062.
- d. The Park Commission went over the goals. The Park Commission asked Desens what the status is of portable bleachers at Riverside Park. Desens stated that he will be getting quotes.

### **Other Matters**

The Park Commission asked that the City Administrator Carswell talk to Council on the March 22, 2011 meeting about making sure that the developer follows through regarding the trails.

Commissioner Hudlow asked Desens about the Riverside Park fields. Hudlow mentioned that when the children play T-ball that the fields are bumpy and have holes. Hudlow asked Desens if the city had equipment to improve the grade of this area.

It was discussed that maybe T-ball fields should be constructed in the Parkwood park. Desens told the Parkwood residents and Park Commission that Riverside Park had homes on the property and the city bought out the homes because of the flood plain. That is why you see low spots where the homes were. As for the new development the grading for the park is new and the land will be flat.

**Adjourn**

MOTION TO ADJOURN was made by Edeburn, seconded by Seymour. Co-Chair Hudlow adjourned the meeting at 7:15 p.m.

*Respectfully submitted by:*

*Mary Huettl*