



# City of Rockford Block Party Application

No person shall engage in an event such as: parade, race, procession, carnival, festival, residential block event, street dance or fundraiser as listed in ordinance 609.01 unless a license has been obtained from the city as provided in ordinance 609.

Description of the proposed event	
Description of the proposed location of party	
Sponsor(s) Name Address Phone Number	
Date(s) and time of proposed event	_____ From _____ To _____
Requesting Barriers If yes, put location on site plan	Yes / No
Music	Yes / No
Alcohol	Yes / No
Applicant(s) agrees to defend and hold the city harmless from all claims, demand, actions or causes of action, of whatsoever nature or character, arising out of or by reason of conduct of the event for which the license is granted.	
Applicant(s) will indemnify the city for all damages that may result to city property, including any portion of such street as a result of the event.	
Applicant(s) will, without expense to the city, immediately clean-up, remove and dispose of all litter or material or any kind which is placed or left on city streets or city property because of the event and that if the applicant neglects or fails to proceed with the clean-up within the two-hour period immediately following the end of the event, or if clean-up is done in an inadequate manner, the city public works department is authorized to do the clean-up and the applicant shall be charged for said cost.	
The Applicant(s) will be responsible for the placement, maintenance and removal of barricades which may be required.	
An application for a residential block event must be submitted by a resident that has property that abuts a portion of the street where the event is to be held and who has made a good faith attempt to deliver to each resident or building management abutting such portion of the street a notice containing the following information: description of the event, date and time of event, sponsor's name, sponsor's address and sponsor's phone, and inform anyone objecting the block event may petition the City Council for a hearing to protest the issuance of a license for such event.	
Application for a residential block event must be accompanied by a petition containing signatures representing seventy-five (75) percent of the households on the block or block abutting the street approving the event. Location of barricades, if any, must be submitted with the application. Application for all licenses shall be made no less than thirty (30) days before the special event.	
Signature of Applicant(s)	

\*Applicant attach site plan showing location of event specifics \_\_\_\_\_

### City Staff Only

Signature of Administrator	
Signature of Public Works Supervisor	
Signature of Fire Chief	
Notified Sherriff's Department	
Called Applicant (Approved/Denied)	

