

**City of Rockford**

6031 Main Street

Rockford, MN 55373

Phone: (763) 477-6565

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**RENTAL DWELLING LICENSE APPLICATION**

**For the year of 2011-2012**

July 1, 2011 to June 30, 2012

**Annual Fee Schedule**

Check# \_\_\_\_\_

Single Family: \$25.00

Amount \$ \_\_\_\_\_

Duplex: \$25.00 for both units

Multiple Family: \$75.00 per building for buildings with more than 2 units

Name of Rental Dwelling or Complex: \_\_\_\_\_

Address of Rental Dwelling(s): \_\_\_\_\_

Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Birth Date: \_\_\_\_\_

Please list the name, address, and telephone number of caretaker(s) on the premises.

(Please notify the City of any changes)

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Number, type, and size of rental dwelling units:

\_\_\_\_\_ Single Family @ \_\_\_\_\_ sq. feet. No. of bedrooms: \_\_\_\_\_

\_\_\_\_\_ Two Family (Duplex) @ \_\_\_\_\_ sq. ft. No. of bedrooms: \_\_\_\_\_

\_\_\_\_\_ # of Multiple Dwellings No. of units per building: \_\_\_\_\_

\_\_\_\_\_ efficiency units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 1 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 2 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 3 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 4 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ Total Number of units in Multiple family dwellings

**Notice to Applicants:**

- a. The compliance official must be notified in writing within five business days of any transfer of legal control and ownership.
- b. Owners of multiple dwellings must post the license thereof and must maintain an occupancy register.
- c. Copies of the Housing Code are available at City Hall. Owners, agents, and managers should be familiar with its provisions.

The undersigned hereby applies for a rental dwelling license and acknowledges receipt of a copy of the Housing Code, acknowledges the provisions of the Housing Code have been reviewed, and attests the subject premises will be operated and maintained according to the requirements contained therein, subject to applicable sanctions and penalties. The undersigned further agrees the subject premises may be inspected by the Compliance Official as provided in said Ordinance.

\_\_\_\_\_, being first duly sworn, upon his/her oath deposes and says that he/she is the person who has executed the foregoing application and that the statements made therein are true of his/her own knowledge and belief.

Signature of Owner: \_\_\_\_\_

NOTARY must witness above signature.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Notary Public: \_\_\_\_\_