

City of Rockford, Minnesota Council Workshop Minutes 5:00 p.m., Tuesday, March 11, 2025

Mayor Michael Werman called the City Council Workshop to Order at 5:00 p.m. Council members Wyatt Gutzke, Heather Michalik, Melissa Vogel and Tom Bermel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Public Works Director Trevor Brummer, Engineers Steve Heglund and Nick Findley were also in attendance.

Engineer Heglund gave a presentation about the wastewater treatment facility assessment report. This presentation included information on items that included the components, how wastewater moves through the system, details on the main lift station and screening, details on the clarifiers, biological processes, UV light system, sludge storage and application, and electrical systems and controls. Engineer Heglund explained the WWTF Assessment Report which includes what items need repairs or replacement. This report also includes additional information such as estimated cost. City Administrator Carlson informed the Council that staff received a draft updated ordinance for special event licensing. This draft ordinance will go to planning and zoning for their approval or recommendations and then go to Council.

No formal action was taken, as matters were set on the agenda for discussion purposes only.

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Mayor Michael Werman called the City Council Meeting to Order at approximately 6:00 p.m. Council members Wyatt Gutzke, Heather Michalik, Melissa Vogel and Tom Bermel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Public Works Director Trevor Brummer, Engineers Steve Heglund and Nick Findley, Fire Chief David Angell, Mitchell Schmidt (left at 6:12 pm) and Deputy Larson (left at 6:07 pm) were also in attendance.

A motion was made by Michalik and seconded by Vogel to approve the Consent Agenda Items 2A through 2B as listed and set on the Agenda for the Council Meeting:

- A. Approve Minutes of February 25, 2025, City Council Meeting and City Council Workshop
- B. Approval of Payment of Claims

Motion Carried: Voting in favor Werman, Gutzke, Michalik, Vogel and Bermel.

Wright County Sheriff's Update

Deputy Larson gave the recent call numbers and stated that there have been more juvenile complaints recently. He reminded people to close up, lock up and secure your property.

Planning & Zoning Commission Applicant

The City has vacant seats on the planning and zoning commission. Mitchell Schmidt has applied and is present to introduce himself to the council and answer any questions they may have. Mitchell Schmidt

stated he has lived in Rockford for a year and a half but has been near the area a long time. Mayor Werman said it is great that you are trying something new, and we appreciate you applying for the planning commission.

A motion was made by Michalik and seconded by Gutzke to appoint Mitchell Schmidt to the Planning and Zoning Commission with a term ending December 31, 2027.

Motion Carried: Voting in favor Werman, Gutzke, Michalik, Vogel and Bermel.

Staff Reports

City Administrator Carlson stated she is registering Council for LMC conference, the expo is this Saturday, and the Masons March fundraiser for Riverworks is matching donations received in the month of March. Assistant City Administrator/City Clerk Buoy stated that the City is looking for nominations for volunteer of the year. Engineer Heglund has been busy with the Wastewater Assessment Report. Public Works Director Trevor Brummer stated that public works have been working on a lot of wastewater items, sweeping streets and jetting sewers. Fire Chief Angell stated that calls have been steady, the FD had their annual dinner, the firefighter of the year for 2024 is Nate Alnes, the fire department will be at the expo and the Kubota is repaired. Council Member Michalik stated that the expo is Saturday, March 15th from 9 am- Noon and the RAHS book will be for sale at the expo for \$30.

Open Forum

No one was present to speak.

Adjournment

A motion was made by Gutzke and seconded by Michalik to adjourn the meeting at approximately 6:20 pm.

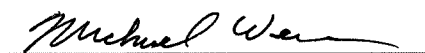
Motion Carried: Voting in favor; Werman, Gutzke, Michalik, Vogel and Bermel.

Typed this 13th day of March 2025.

Debbie Buoy
Assistant City Administrator/City Clerk
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:



Michael Werman
Mayor

Attest:


Debbie Buoy
Assistant City Administrator/City Clerk