



City of Rockford

6031 Main Street  
Rockford, MN 55373  
Phone: (763) 477-6565  
Fax: (763) 477-4393

RENTAL DWELLING LICENSE APPLICATION

For the year of 2022-2023

July 1, 2022 to June 30, 2023

Annual Fee Schedule      Check# \_\_\_\_\_  
Single Family/Duplex: \$25.00      Amount \$ \_\_\_\_\_  
Multiple Family: \$75.00 per building for buildings with more than 2 units

Name of Rental Dwelling or Complex: \_\_\_\_\_

Address of Rental Dwelling(s): \_\_\_\_\_

Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Birth Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please list the name, address, and telephone number of caretaker(s) on the premises.

(Please notify the City of any changes)

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Number, type, and size of rental dwelling units:

\_\_\_\_\_ Single Family @ \_\_\_\_\_ sq. feet.      No. of bedrooms: \_\_\_\_\_

\_\_\_\_\_ Two Family (Duplex) @ \_\_\_\_\_ sq. ft.      No. of bedrooms: \_\_\_\_\_

\_\_\_\_\_ # of Multiple Dwellings      No. of units per building: \_\_\_\_\_

\_\_\_\_\_ Efficiency units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 1 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 2 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 3 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ 4 bedroom units @ \_\_\_\_\_ sq. ft.

\_\_\_\_\_ Total Number of units in multiple family dwellings

**Notice to Applicants:**

- a. The compliance official must be notified in writing within five business days of any transfer of legal control and ownership.
- b. Owners of multiple dwellings must post the license thereof and must maintain an occupancy register.
- c. Copies of the Housing Code are available at City Hall. Owners, agents, and managers should be familiar with its provisions.

The undersigned hereby applies for a rental dwelling license and acknowledges receipt of a copy of the Housing Code, acknowledges the provisions of the Housing Code have been reviewed, and attests the subject premises will be operated and maintained according to the requirements contained therein, subject to applicable sanctions and penalties. The undersigned further agrees the subject premises may be inspected by the Compliance Official as provided in said Ordinance.

Signature of Owner: \_\_\_\_\_