**City of Rockford, Minnesota Council Workshop Minutes**

**5:00 p.m., Tuesday, July 25th, 2023**

The City Council Workshop was called to Order by Mayor Renee Hafftenat 5 p.m. Council members Wyatt Gutzke, Mike Werman, Denise Willenbring and Heather Michalik were in attendance.

City Administrator / Attorney, Dan Madsen; City Engineer, Steve Hegland and Sheriff Sean Derringer from the Wright County Sheriff’s was also in attendance.

Members of the Staff and Council discussed the proposed Sheriff’s Contract and the proposed job description and compensation range for the City Administrator position.

No formal action was taken, as these matters were set on for informational purposes only.

**City of Rockford, Minnesota Council Meeting Minutes**

**6:00 p.m., Tuesday, July 25th, 2023**

The City Council Meeting was called to Order by Mayor Renee Hafftenat 6 p.m. Council members Wyatt Gutzke, Mike Werman, Denise Willenbring and Heather Michalik were in attendance.

City Administrator / Attorney, Dan Madsen; and City Engineer, Steve Hegland were also in attendance.

A motion was made by Willenbring and seconded by Werman, to approve the Consent Agenda Items 2A through 2E as listed and set the Agenda for the Council Meeting:

2A. Approve Minutes from the July 11th, 2023 Regular Council Meeting

2B. Approve Payment of Claims, check number 35368 through 35400; check number 35332 through 35341; check number 503232e through 503239e; and check number 1859e through 1887e, totaling $279,166.07

2C. Approve Resignation, City Administrator Dan Madsen

2D. Approve Fireworks Display, River Days

2E. Approve Authorization to Handle Investments, Viktoriya Montik

Motion Carried: Voting in favor; Hafften, Werman, Willenbring, Michalik, Gutzke.

Wright County Sheriffs Report: Deputy Cassidy appeared before the Council and provided updates on law enforcement activity over the past few weeks. Vandalism and car break-ins continued to be elevated, but otherwise things remain quiet around Rockford. The Council thanked Deputy Cassidy for his update, no formal action was taken as this matter was set on for informational purposes only.

New Business, Wright County Cannabis Joint Powers Agreement. Administrator / Attorney Madsen explained that the Wright County Sheriff’s Department requested that cities in the county discuss the potential opportunity to have Wright County handle all licensing of cannabis establishments that may apply in their jurisdictions. Members of Staff and the Council discussed the benefits and drawbacks of joining the JPA. After additional discussion and review, including the benefit of alleviating the administrative burdens versus the control and authority of retaining jurisdiction, the similarity of city processed liquor licenses and the potential of a municipal cannabis retail operation, the Council indicated they were not interested at this time in pursuing the JPA.

Members of Staff and the Council then discussed general updates regarding the City of Rockford, including the Lions Peach Sale, National Night Out and River Days. Motion was then made by Werman, and seconded by Gutzke to adjourn the meeting.

Motion Carried: Voting in favor: Hafften, Werman, Willenbring, Gutzke and Michalik, and the meeting was adjourned at approximately 6:45 p.m.

Typed this 3rd day of August, 2023.

Dan Madsen

City Administrator / City Attorney

City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften

Mayor

Attest:

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Amy McNellis

Deputy Clerk