**City of Rockford, Minnesota Council Meeting Minutes**

**6:00 p.m., Tuesday, August 8, 2023**

The City Council Meeting was called to Order by Mayor Renee Hafftenat 6 p.m. Council members Wyatt Gutzke, Mike Werman, Denise Willenbring and Heather Michalik were in attendance.

Finance Director, Viktoriya Montic; Billing Clerk, Amanda Daniels; and City Engineer, Steve Hegland were also in attendance.

A motion was made by Willenbring and seconded by Gutzke, to approve the Consent Agenda Items 2A through 2D as listed and set the Agenda for the Council Meeting:

2A. Approve Minutes from the July 25th, 2023 Regular Council Meeting

2B. Approve Payment of Claims, check number 35401 through 35427, totaling $60,568.77

2C. Accept Resignation of Deputy Clerk

2D. Approve Liquor License for RAHS at Rocktoberfest VII

Motion Carried: Voting in favor; Hafften, Werman, Willenbring, Michalik, Gutzke.

Wright County Sheriff’s Report: Deputy Cassidy appeared before the Council and provided updates on law enforcement activity over the past few weeks. Car break-ins continued to be elevated, but otherwise things remain quiet around Rockford. The Council thanked Deputy Cassidy for his update, no formal action was taken as this matter was set on for informational purposes only.

New Business, City Clerk Job Posting: Members of the Staff and Council discussed the drafted job posting for the vacant City Clerk / City Administrator Position. The position listing was reviewed, along with job duties, and the hiring range was proposed at $36.50 to $46.50 per hour. After additional discussion and review, Motin was made by Gutzke, and seconded by Michalik, to approve the position posting.

Motion Carried: Voting in favor; Hafften, Werman, Willenbring, Michalik, Gutzke.

Members of Staff and the Council then discussed general updates regarding the City of Rockford, including River Days and other happenings around the City. Motion was then made by Michalik, and seconded by Gutzke to adjourn the meeting.

Motion Carried: Voting in favor: Hafften, Werman, Willenbring, Gutzke and Michalik, and the meeting was adjourned at approximately 6:24 p.m.

Typed this 17th day of August, 2023.

Dan Madsen

City Administrator / City Attorney

City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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 Renee Hafften

 Mayor

Attest:

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Amy McNellis

Deputy Clerk