City of Rockford, Minnesota Council Workshop Minutes

5:00 p.m., Tuesday, October 24, 2023

Mayor Renee Hafften called the City Council Workshop to Order at 5 p.m. Council members Wyatt Gutzke, Mike Werman, Heather Michalik and Melissa Vogel were in attendance.

Public Works Director; Trevor Brummer, City Engineer; Steve Hegland, City Administrator / Attorney; Dan Madsen were also in attendance.

Members of the Council discussed the staff employment changes of Chris Quirk and Viktoriya Montik. Staff also discussed updates regarding the City Administrator transition and other general updates related to City operations.

No formal action was taken, as this matter was set on for discussion and introduction purposes only.

City of Rockford, Minnesota Council Meeting Minutes

6:00 p.m., Tuesday, October 24,2023

Mayor Renee Hafften called the City Council Meeting to Order at 6 p.m. Council members Wyatt Gutzke, Mike Werman, Heather Michalik and Melissa Vogel were in attendance.

Public Works Director; Trevor Brummer, City Engineer; Steve Hegland, City Administrator / Attorney; Dan Madsen were also in attendance. Wright County Public Health, Rick Martinson (Rockford Rick) and Deputy Cassidy were also in attendance.

Administrator / Attorney Madsen provided the Oath of Office for Melissa Vogel, who was properly sworn and formally accepted her seat as a member of the Rockford City Council.

A motion was made by Werman and seconded by Gutzke, to approve the Consent Agenda Items 3A through 3D as listed and set on the Agenda for the Council Meeting:

3A. Approve Minutes from the October 10, 2023 Regular Council Meeting

3B. Approve Payment of Claims

3C. Approve Street Supervisor, Chris Quirk

3D. Approve Status Change, Viktoriya Montik

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel.

Wright County Sheriff’s Report: Deputy Cassidy provided an update on police activity in Rockford over the past couple of weeks, noting that calls have been average, Sherrif’s Department is addressing speeding in Residential areas, have a safe Halloween and as of November 1st there is no parking on the street from 2 a.m. to 6 a.m.

Presentation from Wright County Public Health Radon Awareness; Information was provided regarding the health concern and mitigation of radon. Radon kits can be purchased through the Government Center. They are selling them at a discounted rate of $5.00 each. Installing a mitigation system can reduce the radon in your home by over 90%. Wright County Public Health is interested in scheduling an open house to be located at Riverside Park building.

Motion was made by Hafften and seconded by Gutzke, to waive the Park Shelter fee for Wright County Public Health, to hold an open house this year to educate the community about radon.

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel.

New Business: Update: Administrator / Attorney Madsen provided information to Council regarding fireworks at Crow River Christmas and River Days. The cost of the fireworks for Crow River Christmas are an estimated $4000.00 and River Days are an estimated $6000.00. Administrator / Attorney Madsen recommended that the EDA cover these expenses.

Motion was made by Michalik and seconded by Vogel to approve support of the Crow River Christmas and River Days Events and to move the request to the EDA for payment of fireworks.

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel.

Administrator / Attorney Madsen stated this is his last meeting in Rockford. He stated he loves this community and will visit. Then Rick Martinson and the current Council and staff said thank you to Administrator / Attorney Madsen for all his contributions to Rockford.

Members of Staff and the Council then discussed general updates regarding the City of Rockford, including storm sewer improvements, planting trees in Riverside Park and Halloween events. Motion was then made by Werman and seconded by Gutzke to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel. The meeting was adjourned at approximately 6:48.

Typed this 27th day of October, 2023.

Debbie Buoy

Clerk/Assistant City Administrator

City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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 Renee Hafften

 Mayor

Attest:

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Debbie Buoy

Clerk/Assistant City Administrator