

Mayor Hafften called the **March 24, 2015** Regular Meeting of the Rockford City Council to order at 6:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following Council Members were present: Hafften, Buoy, Hill, Kesanen, and Martinson. Absent: none. Also in attendance were: Engineer's Ward and Noreen, Administrator/Special Counsel Madsen, Public Works Supervisor Peterson, and Deputy Clerk Etzel.

The Pledge of Allegiance to the Flag was given.

Public Hearing/2014 Utility Project Lateral Repair and Proposed Assessments

Administrator Madsen noted the 2014 Utility Improvement Project began in 2014. Part of the project included utility main and lateral repairs to correct issues related to inflow and infiltration that were causing damage and increasing the cost of operation at the Wastewater Treatment Plant.

Properties in the designated project area were required to have their lateral sewer service inspected and properties with laterals showing damage or indications of inflow and infiltration were required to be repaired. The property owners were given the choice between handling the repairs on their own or pooling together and having the city contract for their repairs at the property owner's request. Those property owners requesting the city to conduct the repair realized the benefit of reduced costs due to the number of laterals repaired, and also were provided the benefit of having the cost of the repairs assessed to their properties to be repaid over a term of five, seven or ten years.

All property owners opting to request that the city conduct the repairs and assess the cost against their properties stated their request by signing a Lateral Service Repair Agreement which included an agreement and waiver of their right to object to the cost of process used in the lateral repairs.

The actual cost for the home owners were under the estimates received.

Mayor Hafften opened the Public Hearing at 6:03 p.m.

Phyllis Velner of ***6630 Maple Drive*** stated she tried to hire different contractors for the project, but Dennis Peterson told her that she could not use those contractors. She was charge \$7,000 and her quote was for \$3,000. These other contractors have done work in other cities and she would have preferred to use their services. Ms. Velner questioned why she had to pay so much when her lateral only took an hour and some of her neighbors took over three hours.

Alrene Schmitz of ***6471 Maple Drive*** wanted to know if the lateral will be televised in the spring since there is only a one year warranty. Ms. Schmitz appreciated all the work Adam Noreen did with being on site during the project.

Staff noted all lateral repairs would be televised.

Novald Osland of 8611 Elm Street stated he watched the cd provided showing how bad the lateral was at his house. Mr. Osland originally received an estimate of \$12,800 and his final bill was \$6,800. The company doing work had very expensive equipment, their workers were magnificent, and they did a great job! Roto-Rooter will not be happy now that his lines are repaired.

Mayor Hafften closed the Public Hearing at 6:12 p.m.

Approve Consent Agenda/Set Agenda

MOTION was made by Martinson, seconded by Buoy to approve all items on the consent agenda 2.A. to 2.G. and New Business as item 3.A to 3.B.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

***Approve City Council Workshop Minutes/March 10, 2015**

MOTION was made by Martinson, seconded by Buoy to approve the minutes of the March 10, 2015 City Council workshop.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

***Approve City Council Meeting Minutes/March 10, 2015**

MOTION was made by Martinson, seconded by Buoy to approve the minutes of the March 10, 2015 City Council meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

***Approve City Council Workshop Minutes/March 18, 2015**

MOTION was made by Martinson, seconded by Buoy to approve the minutes of the March 18, 2015 City Council workshop.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

***Approve Payment of Claims**

MOTION was made by Martinson, seconded by Buoy to approve the payment of claims #24475 to #24528 in the amount of \$100,737.70.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

***Resolution #15-15/Approve CUP 9061 Woodhill Drive Accessory Building**

MOTION was made by Martinson, seconded by Buoy to approve Resolution #15-15 approving a conditional use permit at 9061 Woodhill Drive for and accessory building with the conditions listed in the resolution.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

***Approve Rockford City Center Outdoor Sales Permit/Rockford Community Market**

MOTION was made by Martinson, seconded by Buoy to approve the Outdoor Sales Permit for the Rockford Community Market to be located at 8900 Walnut Street, waive the \$25 fee and authorizes the Administrator to sign on behalf of the City. The Rockford Market may use the mall parking lot, but may need to be relocated if there is construction on either of the vacant Outlots. Signage can only be displayed during the approved permit dates requested.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

***Resolution #15-16/Approve Assessing Costs of the 2014 Utility Project Lateral Repairs**

MOTION was made by Martinson, seconded by Buoy to approve Resolution #15-16 adopting the assessment roll for the 2014 Rockford Utility Improvement Sewer Service Lateral Repair Project and certifying assessments to the County Auditor for the 2016 Payable Tax Year.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

Limited Site Investigation (LSI) Project and Services

Dennis Peterson noted the Minnesota Pollution Control Agency (MPCA) is requiring the LSI due to previous diesel tank leak at the Public Works site. Peterson received bids from three different companies and Wenck Associates had the lowest bid of \$9,120.50.

Staff will apply for a refund from the Petrofund. Three quotes were one of the requirements to apply for the funds. The cost for the LSI is outside the scope of the WWTF project. The Petrofund application cost is \$500 to \$1000 and the remainder of the expense will be for the borings.

MOTION was made by Hill, seconded by Kesanen to approve Wenck Associates complete the LSI and apply for the Petrofund at a cost not to exceed \$9,120.50.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

2014 Volunteer of the Year

Yearly the Rockford residents are asked to nominate a person/group that they feel should be selected as Rockford's Volunteer of the Year. Nomination forms were made available on the City's website, the email blast, City Hall and the Community Expo.

Nominations were received for the following: Perry Buffie, Lou Ann Eberspacher, Steve Huston and Mike Pedersen. All the candidates have made wonderful contributions to the City of Rockford. At the Council workshop prior to the meeting Council reviewed the applications and selected: Lou Ann Eberspacher as Rockford's 2014 Volunteer.

Staff will contact Ms. Eberspacher to share the news and invite her to the April 14th Council meeting.

Open Forum

Mayor Hafften called for open forum. No one from the public spoke.

Administrator's Report

Administrator's update included:

- Riverside Park Shelter bid opening will be April 9th at 10am. The Council will review the bids at the April 14th meeting and if a bid is awarded, it is anticipated the contractor will break ground on April 20th, depending on the weather.
- Rebecca Mavencamp the RAHS Director has accepted a job with Anoka and the RAHS will need to find a new Director

Engineer's Report

The Engineer's report included:

- 2014 Flood Repairs – quotes to approve flood damage repairs at an upcoming Council meeting.
- Wellhead Protection – waiting for part 1 to be approved from MDH, need approval to start part 2, applying for an extension.
- Phosphorus Grant – the original amount was \$136,000 and has increased to about \$250,000. Council asked were the funds would be applied once received. Staff will check and report back to Council.

Wright County Deputy Report

Deputy Jake Anderson stopped in at the meeting. The only item he noted was a forced entry at a new construction site on Iris Lane

Council Reports

Buoy – nothing to report

Hill – nothing to report

Kesanen – The RiverWorks Thrift Store will have a special donate day on April 25th and will also be at Clean-Up Day to take donations.

Martinson – nothing to report

Hafften – nothing to report\

Closed Session/Discuss Purchase Agreement for Mall Outlot for Potential Senior Housing Agreement

This portion of the Council Meeting was closed to public pursuant to Minn. Stat. 13D.05, Subd.3 (c) (3); to develop or consider offers or counteroffers for the purchase or sale of real property.

Mayor Hafften closed the meeting at 6:34 p.m.

Mayor Hafften opened the meeting at 7:00 p.m.

Public Works Director Position

Council continued their March 24th 5 p.m. workshop to discuss the Public Works Director interviews.

ADJOURNMENT

MOTION was made by Martinson, seconded by Hill to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, KESANEN, AND MARTINSON.

Mayor Hafften adjourned the meeting at 7:50 p.m.

Renee Hafften, Mayor

Audra Etzel, Deputy Clerk