

Mayor Beyer called the **May 8, 2012** Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Beyer, Graner, Hafften, Martinson and Wenz. Absent: none. Also in attendance were: Engineer Statz, Public Works Employee Doug Duda and Deputy Clerk Etzel.

The Pledge of Allegiance to the Flag was given.

Approve Consent Agenda/Set Agenda

MOTION was made by Martinson, seconded by Wenz to remove item 2.D the special workshop for Council and Staff for further discussion and approved the remaining items on the consent agenda.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve Regular Council Minutes/April 24, 2012**

MOTION was made by Martinson, seconded by Wenz to approve the minutes of the April 24, 2012, Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve Payment of Claims**

MOTION was made by Martinson, seconded by Wenz to approve the payment of claims #20424 to #20477 in the amount of \$90,925.22.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve Building Permits**

MOTION was made by Martinson, seconded by Wenz to approve the April 2012 Building Permits #12-25 to #12-41.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***2012 Rockford Seniors All Night Graduation Party**

MOTION was made by Martinson, seconded by Wenz to donate \$200 to the Rockford High School 2012 Graduation Party to be used towards the health, safety and welfare of the students and not for the purchasing of prizes, etc.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***2012 Requested Summer Field Maintenance Support**

MOTION was made by Martinson, seconded by Wenz to approve paying the Rockford School District #883 the amount of \$10,000 for the summer field maintenance support.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Schedule June 12, 2012 Special Workshop

Council Member Hafften has a conflict with meeting for the special workshop scheduled for May 22nd so council has rescheduled the meeting to Tuesday, June 12, 2012 at 5:30 to be held at the Public Works building at 6551 Utility Drive. Staff will post notice and notify staff.

MOTION was made by Hafften, seconded by Graner to approve a special workshop meeting on June 12, 2012 at 5:30 at the public works facility – 6551 Utility Drive for staff and council to review the 360 survey and the results.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

OPEN FORUM

Mayor Beyer called for open forum, no one from the public spoke.

Mayor Beyer declared by proclamation the week of May 20th as “National Public Works Week” in the City of Rockford and called upon all citizens and civic organizations to acquaint themselves with the public works department.

Approve Engineer Study Phosphorus Plan WWTF Study

Dennis Peterson, Doug Duda, council members Graner and Wenz interviewed both Stantec Consulting and Foth regarding the design plan for the new phosphorus reduction limits the Pollution Control Agency is imposing in the near future as part of our new permit.

After interviewing each company, the committee was unanimous in recommending Stantec. Stantec knows the history of the city, and offered information regarding the phosphorus reduction grants as well as loans to help fund the project. Also, Stantec has agreed to reduce their initial offer for a new cost of \$18,000.

Engineer Statz stated the study will evaluate how to treat the phosphorus and how to get rid of the bio-solids.

MOTION was made by Graner, seconded by Hafften to approve Stantec to prepare a study for the WWTP Phosphorus Removal and Bio-Solids in the amount of \$18,000, to be funded by the sewer fund.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Event Center Update

Council Member Martinson stated an open house for the Event Center was held on May 1st and was not well attended, he would like to get the information out to more residents. Council agreed that they need to reach more residents to get their input into the project.

The Event Center committee will put together a flyer to be distributed to the residents and ask the residents to complete a survey and give feedback. The flyer will include a sketch of the proposed building with information regarding the building and other details. Staff will research operating cost (heat, a/c, electric, cleaning, supplies, etc.) gathered from two or three other cities with similar event centers and also the tax impact to the home owner with a couple of examples. Council wants so make sure the building does not become an expense and can operate at a breakeven or profit. Mayor Beyer would like current revenue and expense of the Lion’s Building to evaluate if they are breaking even.

Council does not want to add the event center proposal as a referendum to the ballot.

The flyer will be reviewed by council at their next regular meeting on May 22nd before being sent out to the public.

Administrator’s Report

The administrator’s report included the following items: Housing for Seniors, Crow River open house, Clean-Up Day, storm water project on levee to start soon, Planning Commission public hearing on May 10th, Administrator is out May 8th-May 11th, and D. Peterson will be out of the office for a couple of weeks.

Bank fees being charge for each check of \$.25 were discussed. Council wants staff to investigate and find out other options to not pay the fee, possible remote deposit. Staff is to research and bring back the information to council for review.

Engineer's Report

Water was off on the Hennepin County side of the city for the State Highway 55 project for four hours today. There are a couple of valves that will need to be replaced because they are leaking. The project will be switching to the south side of TH55 tomorrow and then the city can begin their sewer project. Engineer Statz estimates the project moving out of Rockford around Memorial Day provided there are no unforeseen delays. There have been some delays due to storms causing washouts. The temporary pedestrian cross walk is being used, but it appears most children are being transported by the school buses or parents.

At the staff meeting they discussed the capital improvement projects.

Council Reports

Martinson – none

Hafften – none

Wenz - none

Graner – Fire Department Pancake Breakfast was nice and had good food.

Beyer – FD Pancake Breakfast was short about 300 people, most likely due to the weather. Funds raised will be used to purchase personal protection equipment.

ADJOURNMENT

MOTION was made by Graner, seconded by Hafften to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Mayor Beyer adjourned the meeting at 8:04 p.m.

Michael Beyer, Mayor

Nancy Carswell, Administrator