

ROCKFORD CITY COUNCIL

June 28, 2011

Mayor Beyer called the June 28, 2011 Regular Council Meeting to order at 7:00 p.m. in the Council Chambers of City Hall, 6031 Main Street, Rockford, MN.

Roll call

Roll call was taken and the following members were present: Beyer, Graner, Hafften, Martinson and Wenz. Absent: none. Also in attendance was: Administrator Carswell, Economic Development consultant Joanne Foust, and Acting Public works supervisor Quirk.

The Pledge of Allegiance to the Flag was given.

***CONSENT AGENDA/SET AGENDA**

MOTION was made by Martinson seconded by Wenz to approve all items on the consent agenda and to add item 2.g. Intoxicating On Sale Sunday License for Red Vest but removed it from the consent agenda and add the discussion of the property at 8740 Highway 55.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve Regular Council Minutes/June 14, 2011**

MOTION was made by Martinson seconded by Wenz to approve the minutes of the June 14, 2011 Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve Payment of Claims**

MOTION was made by Martinson seconded by Wenz to approve the payment of claims #019266-#019314 in the amount of \$104,137.14.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve Multi Bank Securities as an Investment Firm**

MOTION was made by Martinson seconded by Wenz to approve Multi Bank Securities, Inc. as an investment firm for the City of Rockford.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve 2011 Contract for Cable Production/Mark Davis & Brian Stewart**

MOTION was made by Martinson seconded by Wenz to approve the 2011 contract for cable production with Mark Davis or Brian Stewart and authorizes the Administrator to sign the contract on behalf of the City.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***Approve revised Contract for Traffic Light Painting at Hwy 55 & CR 50/B & L Utility**

MOTION was made by Martinson seconded by Wenz to approve the contract with B & L Utility to remove the lead paint on the traffic signals on Highway 55 and County Road 50 at a cost not to exceed \$4,712.50.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

***RES 11-26/Certify Levy for Fire Relief Association**

MOTION was made by Martinson seconded by Wenz to approve Resolution #11-26 to accept the financial report as presented and levy a financial contribution to the Fire Relief Association Special Fund for the year 2012 in the amount of \$21,814.00.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Resolution 11-27 /Approve Intoxicating On Sale Sunday License-Red Vest

Hafften asked how the city could issue a Sunday On Sale intoxicating liquor license at the Red Vest 8210 Bridge Street when they clearly do not meet the state requirements which requires a restaurant with separate seating. Administrator Carswell stated that the staff has spoken with the state about this and most cities have not observed this regulation in the past but are working on getting all of their Sunday licenses in compliance with the state law. The state noted that the city could allow the business a reasonable time line to comply with the restaurant requirements.

MOTION was made by Martinson, seconded by Beyer to approve Resolution #11-27 to approve an Intoxicating On Sale Sunday License for Red Vest and allow the owner to add a restaurant within one year to comply with Minnesota State Statutes.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Open Forum

Mayor Beyer called Open Forum no one was present to address council.

CLOSED SESSION/8740 Highway 55

Mayor Beyer closed the regular council meeting at 7:10 p.m. to go into a closed session to discuss the negotiations for the possible acquisition of property

Mayor Beyer opened the regular meeting at 7:20 p.m.

MOTION was made by Graner, seconded by Martinson to approve a deferred HRA no interest loan for the demolition of the motel buildings located at 8740 Highway 55 for an amount not to exceed \$15,000 to be paid back when the property is sold or in four years which ever comes first.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Adopt Capital Improvement Plan

Administrator Carswell reviewed the Capital Improvement Plan and Policy drafted by staff. The purpose of the CIP is to plan, prioritize and schedule capital projects and equipment over the next five years. The plan established procedures for capital projects and equipment purchases that coordinating all departments and identifies sources of funds and/or impacts on tax payers. The policy includes projects and equipment with a minimum of \$20,000.

Mayor Beyer showed a project of pipe replacement that does not include digging up the street. Beyer noted that the City of Blaine is using this technology that it is cost effective at \$30 per linear foot. Quirk stated that D. Peterson has met with Infratech and they do this same type of work. This pipe lining is supposed to last 100 years. Concerns expressed included how this technique may create smaller mains/pipes. The information that Beyer provided was from Instituform a company from Connecticut.

Mayor asked that the toe of the levee be added to the CIP in five years. The policy was distributed and it makes it easier for staff.

Motion was made by Graner, seconded by Hafften to approve the CIP Policy and plan for a five year period with the addition of the Toe of the Levee in 2015.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Deputy was present and stated that they have been patrolling the River Run private road. People want to fish and he doesn't know what to tell them. Someone is putting nails down on the private road to the gazebo. Quirk stated that there is a gravel path off of Maple Street that people interested in fishing the Crow River in this area may use as an access since this is not part of this private development.

Resolution #11-28 Model Performance Measures for Cities

Administrator Carswell reviewed the performance measures for cities with council. The city will be responsible for reporting to the state on how our residents surveyed feel we are doing in providing the services of the local government for each department. In return the city will receive a small stipend of \$.14 per person which is about \$604, but more important the city will not have to adhere to any levy limits that may be adopted by the state.

MOTION was made by Graner, seconded by Hafften to approve Resolution #11-28 Declaring Adoption of Performance Measures and authorizes staff to file a report to the State Auditor's Office prior to July 1, 2011 if there is no certain amount or percentage of participation.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Review ATV Ordinance

Council Member Hafften would like council to review the ATV Ordinance #801.115 and consider allowing Class 2 licensed ATV on the city roadways. Hafften said she received a complaint from a person who lives outside Rockford about not being able to drive a Class 2 ATV. Staff will check with other cities in our area about what type of city code they have to regulate these ATV's and bring it back to council at the next council meeting.

2011 Summary

Staff presented council with a summary of the 2011 Clean-Up Day results:

The 2011 annual clean up day event was held 8:00am to 12:00pm at the public works site on Saturday, May 7th. The weather was sunny and beautiful. There were six city staff, 3 volunteers, 2 employees from Waste Management and 1 employee from J.R.'s Advanced Recyclers who assisted with Clean-Up Day.

The Epilepsy Foundation provided an employee and a truck at no cost to collect clothing and miscellaneous items.

Items Collected	2008	2009	2010	2011
# of Loads	?	?	86	about 105
Appliances	43	49	48	41
Tires	171	32	13	20
Garbage	9.14 tons	4.09 tons	5.8 tons	10.35 tons
Demolition/Construction			2.5 tons	2.95 tons
Electronics	4285 pounds	3276 pounds	1420 pounds	1645 pounds
Scrap Metal	1.5 tons	4.6 tons	6.68 tons	6.6 tons

	2009	2010	2011
Waste Management - Garbage	\$1,865.75	\$1,207.25	\$1,207.25
Demolition/Construction roll off	285.00	\$ 350.00	\$ 350.00
Scrap Metal-roll off	\$ 200.00	\$ 150.00	\$ 150.00
Tires	\$ 118.00	\$ 39.00	\$ 60.00
Appliances	\$ 572.50	\$ 586.00	\$ 459.00
Electronics	\$ 982.80	\$ 576.00	\$ 575.75
Fluorescent Bulbs		\$ 79.57	\$ 48.98
Flyers & Distribution / Poster Signs	\$ 43.00	0	\$ 121.85
Pizza, Beverages, Donuts, ice, plates, etc.	\$ 153.39	\$ 188.92	\$ 122.78
Employee Wages	\$1,067.47	\$ 775.44	\$ 720.49
Total Expenditures:	\$5,287.91	\$3,952.18	\$3,816.10
Revenue Collected from residents	\$2,933.00	\$3,128.00	\$3,198.00
Scrap Metal Revenue	\$ 301.60	\$1,068.80	\$1,452.00
Total Revenue	\$3,234.60	\$4,196.80	\$4,650.00
Total Cost	(\$2,053.31)	\$244.62	\$ 833.90

Administrator's Report

Council reviewed the administrator's report including the following items: delay in filling in the unsafe excavation at 5512 Sunset Circle due to a sale of the property, Administrator attended the League Conference, and staff has been putting the proposed project information into the CIP software.

Administrator Carswell also addressed the vacant properties tall grass and weed violations. A revised city code will be submitted for adoption at the next meeting that will allow the city to mow these properties as giving notice and to bill and/or assess the property owner.

Public Works

The public work's report included the following: the streets department completed crack filling, the contractor started seal coating on June 20th, streets department is helping with the jetting which should take 2 to 3 weeks, work has begun on the ditch along Maple Street, Hennepin County Sentence to Serve will paint the Lion's Building in late July and the City will provide the paint, scrappers and brushes, Blower 1 quit on the waste water plant on the 20th – staff is waiting to see if the blower can be repaired, and the chemical feed project is pending information from the MPCA. MNDOT is improving Hwy 55 from Ash Street east next year in 2012 the median will be improved.

Engineer's Report

Council reviewed the engineer's report including the following items: levee tree removal, Parkwood Park grading/seeding, 2010 Street project and Parkwood Park design plans.

Adjourn

Motion to adjourn was made by Graner, seconded by Hafften to adjourn the meeting. The meeting was adjourned at 8:37 p.m.

MOTION CARRIED-VOTING IN FAVOR: BEYER, GRANER, HAFFTEN, MARTINSON AND WENZ.

Mike Beyer, Mayor

Attest:

Nancy Carswell, Administrator