

Mayor Hafften called the **August 13, 2014** Special Meeting of the Rockford City Council to order at 6:02 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Hafften, Graner, Martinson and Wenz. Absent: Kesanen. Also in attendance were: Engineer Ward, Administrator Madsen, Public Works Supervisor Peterson, Lead Parks Desens, Lead Streets Quirk, Finance Clerk Swendsen, and Deputy Clerk Etzel.

The Pledge of Allegiance to the Flag was given.

Approve Consent Agenda/Set Agenda

MOTION was made by Graner, seconded by Wenz to approve all items on the consent agenda 3.A to 3.G. and set agenda Items 4.A to 4.C.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

***Approve Regular Council Minutes/July 22, 2014**

MOTION was made by Graner, seconded by Wenz to approve the minutes of the June 24, 2014, Regular Council Meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

***Approve Payment of Claims**

MOTION was made by Graner, seconded by Wenz to approve the payment of claims #23543 to #23623 in the amount of \$432,729.04.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

***Approve July 2014 Building Permits**

MOTION was made by Graner, seconded by Wenz to approve the July Building Permits #14-64 to #14-81.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, MARTINSON and WENZ.

***Pay Request #3/2014 Utility Improvement Project – LaTour Construction**

MOTION was made by Graner, seconded by Wenz to approve Pay Request #3 for the 2014 Utility Improvement project to LaTour Construction in the amount of \$190,442.62.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Pay Request #2/Wastewater Treatment Facility Improvements – KHC Construction, Inc.**

MOTION was made by Graner, seconded by Wenz to approve the Pay Request #2 for the Wastewater Treatment Facility Improvement project to KHC Construction, Inc. in the amount of \$173,789.00.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON AND WENZ.

***Resolution #14-38/2014 MnDOT Cooperative Landscape Partnership Program**

MOTION was made by Graner, seconded by Wenz to approve Resolution #14-38 approving the 2014 MnDOT Cooperative Landscape Partnership Program and authorizes the Administrator to apply for the funding on behalf of the City of Rockford.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

***Resolution #14-39/Establish Revised 2014 Fees for City Services Not Included in Ordinance 212**

MOTION was made by Graner, seconded by Wenz to approve Resolution #14-39 revising the 2014 fees for City services not included in Ordinance 212.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

Rockford City Center/Roof Top Units (RTU) and Lighting Grant

Lane Wilson of Wright-Hennepin Electric Co-op made City staff aware of a reimbursement program offering a rebate of 90% of the costs that are expended for energy efficiency upgrades for nonprofit entities. On that basis, the City applied for a rebate for the RiverWorks space at the mall for the RTU that was upgraded in 2013. RiverWorks received a check for approximately \$9,000 based upon this rebate a few weeks ago, and have offered to provide the City with funding from this check to cover the cost of the additional upgrades to their space.

There are two RTUs that are inefficient and quite old that service the RiverWorks space. The City received the following bids:

- High Roads Heating and Cooling bid \$23,029.54 for one Goodman 7.5 Ton and 12.5 Ton RTU.
- Lane Refrigeration, LLC bids \$20,981.75 for the same two units.

Staff did get bids to redo the lighting, but Lane Wilson stated the lighting is sufficient and would not be able to provide a rebate for the lighting.

MOTION was made by Martinson, seconded by Graner to order a Goodman 7.5 ton and 12.5 ton RTUs from Lane Refrigeration, LLC at a cost of \$20,981.75 and staff will apply for the rebate when the work is completed and inspected by the Building Inspector.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

Levee Re-Grading/Riverside of the North End

Darcy Desens the Lead Parks Employee told the Council that the Parks Department budgeted \$15,000 to re-grade the river side of the north end of the levee from Cedar Street, north to the canoe launch. Correcting the slope on the backside will allow the staff to mow the area, control unwanted vegetation, and allow for better inspections of the levee. This would also remove the barrier between the main park and the river.

Staff contacted several contracts for bids. Only one bid for the project was received. Council discussed the issue of receiving only one bid. Staff discussed that this was a budgeted item that went over \$500 and the fact the Army Corp noted the grass was not cut on their most recent inspection. Engineer Ward stated doing the project this time of the year would be good timing.

Burschville Construction will do the grading and Neaton Bros for the silt fence & seeding for a total cost of \$15,500. Staff will complete the finishing work between grading and seeding. Rental of a rake attachment for the skid loader will not exceed \$450.00

MOTION was made by Martinson, seconded by Wenz to hire Burschville Construction to do the grading and Neaton Bros for the silt fence and seeding for the levee re-grading project.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

Old Business

Council thanked the public works staff for painting pictures of people in the cross-walk at County Road 50 and 10, but would like a couple more people prior to the intersection so cars are not using it as a turn lane.

Administrator's Report

The Administrator's report included the following: the asbestos test for the Lion's Building has been received and staff will get bids for the August 26th meeting to allow the contract to begin demolition of the building this fall and Rockford River Days is a great community event – thank you to all the volunteers.

Engineer's Report

The Engineer's report included the following: WWTF has more contaminated material than expected – EPA may require more cost up to \$8000, 2014 Utility Improvement project keeps moving forward – on Phase 3A and soon starting Phase 3B – traffic and dust have been an issue, and they are working on the well head protection.

Council Reports

Martinson – Everyone had a good time at Rockford River Days and the rain held off.

Graner – nothing to report

Wenz – nothing to report

Hafften – thanked the staff for all their help with Rockford River Days.

OPEN FORUM

Mayor Hafften called for open forum. No one from the public spoke.

ADJOURNMENT

MOTION was made by Graner, seconded by Wenz to adjourn the meeting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, GRANER, MARTINSON and WENZ.

Mayor Hafften adjourned the meeting at 6:30 p.m.

Renee Hafften, Mayor

Audra Etzel, Deputy Clerk