

Mayor Hafften called the **November 5, 2013** Special Meeting of the Rockford City Council to order at 5:45 p.m. The meeting was held at Riverside Park at 8220 Elm Street, Rockford, MN.

Roll Call

Roll call was taken. The following council members were present: Hafften, Graner, Kesanen, and Martinson. Absent: Wenz. Also in attendance was: Administrator Carswell.

Accept Administrator's Letter of Resignation

Administrator Carswell presented the City Council with her letter of resignation, effective March 28, 2014.

MOTION was made by Graner, seconded by Martinson to regretfully accept Administrator Carswell resignation effective March 28, 2014.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

Advertise the Administrator Position

Staff will advertise the position on the League of MN Cities website, in the South Crow River News and the Drummer. The job will also be posted on the City's website.

Select Interview Committee

The interview committee will consist of Mayor Hafften, Council Member Graner and Administrator Carswell.

ADJOURNMENT

MOTION was made by Graner, seconded by Kesanen to adjourn the meeting.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, and Martinson.

Mayor Hafften adjourned the meeting at 5:57 p.m.

Renee Hafften, Mayor

Nancy Carswell, Administrator