

Mayor Hafften called the **November 26, 2013** Regular Meeting of the Rockford City Council to order at 7:00 p.m. The meeting was held in the Council Chambers of City Hall at 6031 Main Street, Rockford, MN.

**Roll Call**

Roll call was taken. The following council members were present: Hafften, Kesanen, Martinson and Wenz. Absent: Graner. Also in attendance were: Administrator Carswell and Public Works Supervisor Peterson.

The Pledge of Allegiance to the Flag was given.

**\*Approve Consent Agenda/Set Agenda**

**MOTION** was made by Kesanen, seconded by Wenz to approve all items on the consent agenda and removed the Ordinance 13-04 Sewer from the agenda.

MOTION CARRIED - Voting in favor: Hafften, Kesanen, Martinson and Wenz.

**\*Approve Regular Council Minutes/November 12, 2013**

**MOTION** was made by Kesanen, seconded by Wenz to approve the minutes of the November 12, 2013, Regular Council Meeting.

MOTION CARRIED - Voting in favor: Hafften, Kesanen, Martinson and Wenz.

**\*Approve Payment of Claims**

**MOTION** was made by Kesanen, seconded by Wenz to approve the payment of claims #22579 to #22617 in the amount of \$90,670.83.

MOTION CARRIED - Voting in favor: Hafften, Kesanen, Martinson and Wenz.

**\*Resolution #13-47/Adopt the 2014 Enterprise Funds Budgets (Water/Sewer)**

**MOTION** was made by Kesanen, seconded by Wenz to approve Resolution #13-47 to adopt the 2014 Enterprise Funds budgets (Water \$536,153 and Sewer \$481,532).

MOTION CARRIED - Voting in favor: Hafften, Kesanen, Martinson and Wenz.

**\*Cancel December 24<sup>th</sup> Regular Meeting/Reschedule for December 23<sup>rd</sup>**

**MOTION** was made by Kesanen, seconded by Wenz to cancel the December 24<sup>th</sup> Regular Meeting and reschedule for December 23, 2013 a Special City Council Meeting.

MOTION CARRIED - Voting in favor: Hafften, Kesanen, Martinson and Wenz.

**\*Resolution #13-48/Worker's Compensation Insurance & Excess Liability Insurance Coverage**

**MOTION** was made by Kesanen, seconded by Wenz to approve Resolution #13-48 to not waive the monetary limits on tort liability established by Minnesota Statutes 466.04.

MOTION CARRIED - Voting in favor: Hafften, Graner, Kesanen, Martinson and Wenz.

**\*Approve Elm Street & Ash Street Sanitary Sewer Improvement Pay Request #1**

**MOTION** was made by Kesanen, seconded by Wenz to approve Pay Request #1 for the Elm Street & Ash Street Sanitary Sewer Improvement to Burschville Construction, Inc.

MOTION CARRIED - Voting in favor: Hafften, Kesanen, Martinson and Wenz.

**2014 Employer Health Plan**

Administrator Carswell presented the costs savings for the two new health insurance plans that the employees will be offered starting December 1, 2013 through December 31, 2014. The plans are through Blue Cross Blue Shield Cooperative and are structured with one rate for single and one rate for family and are not age based nor does the family increase if there are 2 or 10 members covered. One of the health plans is a family plan that has a \$1,600 deductible for single and \$3,200 deductible for family.

Staff is requested the city council approve a \$500 contribution for a single health savings plan, and an additional \$1,000 for a family health savings plan for this year as it still is a savings over the existing plan.

One more item of discussion included the sick leave buy back bank that some of the employees have. This sick leave buy back bank is frozen and will be paid out to the Health Savings Plan through MSRS when the employee resigns. There is one employee that wants to cash out that savings plan now and have it deposited into the health savings plan for this new HSA plan being offered.

Motion was made by Martinson, seconded by Wenz to approve the following

- employee health plans 113 and 176 HSA through Blue Cross Blue Shield Co-op effective December 1, 2013 – December 31, 2014,
- HSA contribution for the next calendar year in the amount of \$500 single or \$1,500 for family which will be paid into the employees account each pay period
- also the entire sick leave buy back bank of John Quirk's shall be deposited into his health savings account which will be paid out at 50% per the ordinance

Motion carried- voting in favor: Hafften, Kesanen, Martinson and Wenz.

**Future Industrial Park Estimates**

Administrator Carswell explained that the cost estimates for developing the west industrial park are outdated as they were completed in 2005. In order to determine whether the development of the industrial park is feasible we need to have up to date cost estimates. Wenck Associates will prepare the costs estimates for the development of the industrial park to include: extension of water and sewer, constructing streets, storm sewers, and the intersection improvements of CSAH 32 and Highway 55 at a cost not to exceed \$7,800.

Motion was made by Martinson, seconded by Kesanen to approve proposal submitted by Wenck Associates to prepare cost estimates for the development of the west industrial park at a cost not to exceed \$7,800.

Motion carried-voting in favor-Hafften, Kesanen, Martinson, and Wenz.

**Ordinance #13-04 Sewer Private Lines**

This item was tabled for further review.

**Administrator's Report**

The Administrator's report included: employee benefits meeting, meeting with DEED, training in February or March, Hurst Woods developer update, administrator position applicants, personnel committee and pay equity report due to the state January, 2014.

**Council Reports**

*Kesanen* – reviewed all of the Crow River Christmas Events – Dec. 7<sup>th</sup>

[www.crowriverchristmas.org](http://www.crowriverchristmas.org)

*Martinson* – reported that he volunteered at the food shelf on Monday and found it to be very rewarding and is thankful that Rockford provides this much needed service

*Wenz* – the Stork House Christmas Tea is December 14<sup>th</sup> 1- 4 p.m.

*Hafften* – Toys for Tots Drive – starts now until Dec. 13<sup>th</sup> drop sites are: city hall, Bank West, and Wright Hennepin Electric.

**OPEN FORUM**

Mayor Hafften called for open forum. Dennis Peterson thanked the city council and staff for their support.

**ADJOURNMENT**

**MOTION** was made by Martinson seconded by Wenz to adjourn the meeting.

**MOTION CARRIED** - Voting in favor: Hafften, Kesanen, Martinson and Wenz.

Mayor Hafften adjourned the meeting at 7:40 p.m.

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Renee Hafften, Mayor

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Nancy Carswell, Administrator