

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, October 25th, 2016

Mayor *Pro Tem* Rick Martinson and Councilmembers Ted Hill, Jeannette Graner and Debbie Buoy met with City Administrator, Special Counsel Dan Madsen, Public Works Director Brummer, Deputy Clerk Audra Etzel, Steve Hegland and Jared Ward of Wenck and Associates, Tom Belanger and Brian Reiner of Allen Max Commercial to receive updates on the planning process for the Tavern on the Crow Event Center. Resident Michael Beyer was also in attendance.

Belanger and Reiner provided general updates on the status of the project, including that soil samples had been received and that the team was entering the final stages of plans and designs for submittal to banks for funding. Belanger stated they would like to begin construction prior to Spring, but that timeline was dependent on a number of factors that still need to occur.

Members of Staff and the City Council asked questions regarding their planning and process, and the group generally discussed the next steps moving forward in the process. No formal action was taken, as this matter was set on for informal informational purposes.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, October 25th, 2016

The meeting was called to Order by Mayor *Pro Tem* Rick Martinson at approximately 6:00 p.m. Council Members Debbie Buoy, Ted Hill, Jeannette Graner and Rick Martinson were also present. Mayor Renee Hafften was absent.

City Administrator / Special Counsel, Dan Madsen; City Engineer Jared Ward and Steve Hegland, Wenck and Associates; and Public Works Director, Trevor Brummer were also in attendance.

Approve Consent Agenda/Set Agenda

MOTION was made by Graner, and seconded by Buoy, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.F as listed:

- 3.A.: Minutes from the October 11th, 2016 Regular Council Meeting
- 3.B.: Payment of Claims from Check #26544 through #26595 totaling \$\$75,543.42
- 3.C.: RES #16-43/Worker's Compensation Insurance and Excess liability Insurance

Coverage

- 3.D.: Approve Final Pay Request #3 for 2016 Downtown Improvements/Bid Pkgs 1A&1B Burschville Construction, Inc..
- 3.E.: Approve Final Pay Request #4 for 2016 Downtown Improvements/Bid Pkgs 2A&2B Blackstone Contractors, LLC.
- 3.F.: Approve Final Pay Request #4 for 2016 Downtown Improvements/Bid Pkgs 3A&3B Laketown Electric Corporation

MOTION CARRIED-VOTING IN FAVOR: Martinson, Buoy, Graner, and Hill.

Open Forum: Jon Beseman

Joh Besemen, on behalf of Waste Management, addressed the Council and introduced himself as the new city representative for their company. No action was taken, Mr. Beseman appeared only for informational and introductory purposes.

Resolution #16-44 / Ordinance #16-04 Amending the Flood Plain Ordinance

Administrator / Counsel Madsen informed the Council that Planning and Zoning had met earlier to review the Federal Emergency Management Agency's required changes and amendments to the Rockford Flood Plain Map. As provided by FEMA, the city's Ordinance had to be Amended to incorporate the new flood plain maps as updated by recent FEMA lidar readings. Failure to adopt the Ordinance Amendment would result in Rockford residents being excluded from the FEMA Flood Insurance Program.

After discussion and review, **MOTION** was made by Buoy, and seconded by Hill, to accept the Planning and Zoning recommendations and formally Adopt Resolution #16-43 and Amendment of the Flood Plain Ordinance #16-04 as provided in the Council Packet Materials.

MOTION CARRIED-VOTING IN FAVOR: Martinson, Buoy, Graner, and Hill.

Members of the City Council and Staff then provided updates on the Tavern on the Crow, Main Street Project, Biosolids Hauling, Fire Hydrant Flushing and Preparation for Winter Plowing.

MOTION was then made by Graner, and seconded by Hill, to adjourn the Council Meeting at approximately 6:23 p.m.

MOTION CARRIED-VOTING IN FAVOR: Martinson, Buoy, Graner, and Hill.

Typed this 3rd day of November, 2016.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org, or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel