City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, August 22nd, 2017

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Rick Martinson, Scott Seymour and Ted Hill were present.

City Administrator / Special Counsel, Dan Madsen; Alaina Rooker, Crow River News; Trevor Brummer, Public Works Director; Jared Ward, City Engineer and Dustin Bardon, Rockford Area Historical Society Director were also in attendance.

A **MOTION** was made by Martinson, and seconded by Buoy, to approve the Consent Agenda Items 3A through 3D, and set the agenda for the Council Meeting as listed:

3A. Approve Minutes from the August 8th, 2017 Council Workshop and Regular Council Meeting
3B. Approve Payment of Claims, Check Number 27655 through Check Number 27714 totaling $70,677.84
3C. RESOLUTION #17-29/Approve Fire Department Relief Association Gambling Permit
3D. RESOLUTION #17-30/Certify Delinquent Garbage Fees

Motion Carried: voting in favor; Hafften, Hill, Seymour, Martinson and Buoy.

New Business: Rockford Area Historical Society 2nd Quarter Update
Bardon presented the 2nd Quarter financial statements for the Rockford Area Historical Society (RAHS) and explained past projects and future plans as they relate to the Stork House. Members of the Council and staff asked questions and discussed the financials and planning of the RAHS. No formal action was taken, as this matter was set on for discussion and informational purposes only.

New Business: Rocktoberfest II Bands
Madsen explained that the City, Chamber, Fire Auxiliary and Historical Society were again planning to partner for the Rocktoberfest II community concert and event. Madsen explained that four artists had provided contracts for performing on October 7th of this year, and that the total combined cost of the event currently stood at $28,500. Madsen also explained that approximately $11,000 was available as budgeted in the Economic Development Authority, $3,500 was anticipated as contributions from the community partners, and that the City had received a grant / donation in the amount of

$50,000 to offset the cost of this event with the remainder likely going to improve the hockey rink.

After discussion and review, **MOTION** was made by Martinson, and seconded by Buoy, to approve the artist contracts, event expense and method as proposed for funding the event.

Motion Carried: voting in favor; Hafften, Hill, Seymour, Martinson and Buoy.

New Business: Accept Resignation of Mike Hoppe

Madsen explained that Mechanic Mike Hoppe had submitted his letter of resignation, effective Thursday, August 31st, 2017. Members of the Council and staff discussed the option of posting for replacing this position, restructuring public works, or simply not filling this position. Brummer explained the workload of staff, the impact of not having an in-house mechanic on the cost and delay of outsourcing repairs and the impact of missing a plow driver during the winter season.

After discussion and review, **MOTION** was made by Hill, and seconded by Seymour, to accept the resignation.

Motion Carried: voting in favor; Hafften, Hill, Martinson, Seymour and Buoy.

After additional discussion regarding scheduling and staff workloads, including repairs and snow plowing, **MOTION** was made by Hafften, and seconded by Martinson to post the Public Works Mechanic position by updating the old job notice and posting to have a submission deadline of September 15th, 2017 with on-going interviews.

Motion Carried: voting in favor; Hafften, Hill, Martinson, Seymour and Buoy.

Members of Staff and the Council then discussed various items of city interest including Rocktoberfest II, Dollar General construction updates, and updates on the Hurst Woods and Parkwood housing developments.

A **MOTION** was then made by Martinson to adjourn the meeting. This motion was seconded by Hill.

Motion Carried: voting in favor; Hafften, Hill, Martinson, Seymour and Buoy and the meeting was adjourned at approximately 7:15 p.m.

Typed this 31st day of August, 2017.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften
Mayor

Attest:

_____
Dan Madsen
City Administrator, Special Counsel