

**City of Rockford, Minnesota Council Workshop Minutes**  
**5:00 p.m., Tuesday, January 9<sup>th</sup>, 2018**

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy, Rick Martinson, Scott Seymour and Ted Hill were present.

City Administrator / Special Counsel, Dan Madsen; Public Works Director, Trevor Brummer, Fire Department Chief, Ben Sanderson; Assistant Fire Chief, Nathan Buoy; and Officers Ron Harkins, David Angell, Chase Payton and other members were also in attendance.

Fire Chief Sanderson and Administrator Madsen reviewed information collected and presented to the Council regarding compensation paid to Fire Chiefs, Officers and general per-call rates from several other neighboring or regionally close departments. The Council and members of the Fire Department and Staff discussed the rates of pay and how they compared to compensation paid to Rockford Fire Department personnel. The Council asked the Fire Chief to prepare a memorandum explaining how the workload of Officers differs from the average volunteer fire fighter; to calculate averages of compensation for officers, and hourly rates as compared to other departments; to propose rates of compensation for all levels of service at the fire department that is comparable and commensurate with other departments as provided in the information presented; weigh the pro's and con's between paying volunteers a lesser rate if they respond to a call but do not attend the call because the trucks are already full; provide additional information and final costs on the Washing Machine Extractor and Duty Vehicle; and, provide information on what policies will be in place for use of a duty vehicle if purchased.

No formal action was taken, as this matter was set on for discussion purposes only. It was discussed by the Council that this matter will be put back on for discussion and review in Workshop once the Fire Chief has complied and submitted all of the requested information.

**City of Rockford, Minnesota Council Meeting Minutes**  
**6:00 p.m., Tuesday, January 9<sup>th</sup>, 2018**

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Rick Martinson, Ted Hill and Scott Seymour were present.

City Administrator / Special Counsel, Dan Madsen and Public Works Director, Trevor Brummer; and members of the Rockford Area Historical Society including Director,

Kris Strobel and Board Members Bonnie Maue, Kathy Ehlers, Steve Huston and Tom Lemmage were also in attendance.

A **MOTION** was made by Hill, and seconded by Martinson, to approve the Consent Agenda Items 3A through 3L, with the omission and removal of items D and E, and set the Agenda for the Council Meeting as listed:

3A. Approve Minutes from the December 26th, 2017 Workshop and Regular Council Meeting

3B. Approve Payment of Claims, Check Number: 28165 through Check Number 28224 totaling \$145,671.44

3C. Approve December Building Permits

3D. Removed

3E. Removed

3F: Resolution #18-01 Approving 2018 Fees

3G: Resolution #18-02 Establishing Date for 2018 Local Board of Appeal & Equalization

3H: Resolution #18-03 Approving Mileage and Commission Compensation

3I: Approving David Drown Engagement Letter and Agreement

3J: Resolution #18-04 Approving Support of WeCAN and the Block Grant Application

3K: Approving IT 2018 Service Contract with COPO Computers

3L: Resolution #18-05 Approving Fire Relief Gambling Permits and Applications

Motion Carried: voting in favor; Hafften, Hill, Seymour, Martinson and Buoy.

### **New Business: Rockford Area Historical Society Update**

Director Strobel presented information on the 2017 Stork House and Historical Society operations and accomplishments. Strobel then presented information on 2018 and the proposed goals, budget and initiatives they hope to undertake and achieve. The Council heard and asked questions regarding the presentation on the long-term maintenance and repairs needed on the garage, house and grounds in general; and discussed sources of projected revenues and expenditures. Strobel and the Board thanked the Council for their continued support and it was discussed that Staff and members of the Council would work closely with the Historical Society on their plans and goals moving forward. No formal action was taken, as this matter was set on for discussion and informational purposes only.

### **New Business: Hockey Rink Rental**

Madsen explained that the City had been receiving calls with requests to rent the hockey rink for private use. Staff and the Council weighted the benefit of generating limited revenues and allowing private groups to use the rink against the detriment of

losing that public ice time through private rentals. After additional discussion and review, members of the Council asked Madsen and Staff to propose a rental plan with dates and times specific, and keep the Council informed of the public response. Additionally, the Council directed Madsen and Staff to implement the proposed plan, but to remain flexible and bring the matter back to Council if the plan and policy received objection from the community. No formal action was taken by the Council.

**Staff Reports:**

Staff and members of the Council then discussed various updates and events involving the City, including wishing everyone a Happy New Year.

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Buoy.

Motion Carried: voting in favor; Hafften, Martinson, Seymour and Buoy and the meeting was adjourned at approximately 7:04 p.m.

Typed this 16<sup>th</sup> day of January, 2018.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel