City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, June 26th, 2018

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Ted Hill, Rick Martinson and Scott Seymour were present.

City Administrator / City Attorney, Dan Madsen; Jared Ward, City Engineer; Jennifer Swendsen, Finance Clerk; and Bonnie Schweiger, Abdo Eick and Meyers were also present.

Set Agenda and Approve Consent Agenda Items:
A **MOTION** was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3F and set the Agenda for the Council Meeting:

3A. Approve Minutes from the June 12th, 2018 Workshop and Regular Council Meeting
3B. Approve Payment of Claims, Check Number: 28755 through Check Number 28836 totaling $91,954.46
3C. RES #18-32/Election Equipment Lease Agreement with Wright County
3D. RES #18-33/2018 Rockford Fire Department Roster as of June 15, 2018
3E. RES #18-34/2018 Rockford Fire Department Officers as of June 15, 2018
3F. RES #18-35/CUP for Retail Sales at 6700 Bleck Drive

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour, and Buoy.

New Business: Jennifer Swendsen 5 Year Employment Anniversary
Mayor Renee Hafften provided Ms. Swendsen with a gift card and certificate, acknowledging her five years of employment with the City of Rockford. Members of the Staff and Council noted some of the fantastic contributions Ms. Swendsen has made to the City of Rockford during her employment.

New Business: 2017 Audit – Abdo Eick and Meyers
Bonnie Schweiger provided an in-depth review of the City's General Fund and Enterprise Funds. Members of the Staff and Council asked various questions about the 2017 year in review, and members of the Council complimented staff on a fantastic financial year; and Ms. Schweiger on a great audit presentation. **MOTION** was made by Martinson, and seconded by Hill, to accept the Audit.

New Business: Resolution #18-36 / Ordinance Amendment #18-07 Chapter 900 Public Nuisances
Madsen explained that this was the Second Reading of the Public Nuisance Ordinance as proposed to be amended. Madsen added that the other sections of Chapter 900 were renumbered and highlighted minor updates to the language therein. Members of the Council and Staff discussed the Ordinance, and no changes or modifications were requested. A **MOTION** was made by Hill, and seconded by Seymour, to approve the Resolution #18-36 and Ordinance #18-07 formally enacting and adopting the newly amended Section 900.

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour, and Buoy.

New Business: IIMC Regional VI Director Letter of Support for Deputy Clerk Etzel
Madsen explained that Deputy Clerk, Audra Etzel, had been asked to serve on the National Board of the International Institute of Municipal Clerks. Madsen provided background information on the organization, Ms. Etzel's role, and the time and work impact such service may have on the City. After discussion and review, **MOTION** was made by Hill, and seconded by Hafften, to approve and recommend Ms. Etzel for the opportunity.

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour, and Buoy.

Staff Reports:
Staff and members of the Council then discussed various updates including proposed hockey tournaments for this winter in the new hockey rink, construction updates and seal coating updates for the upcoming end of June.

Adjournment:
A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Buoy.

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour and Buoy, and the meeting was adjourned at approximately 6:54 p.m.

Typed this 29th day of June, 2018.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften
Mayor

Attest:

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Dan Madsen
City Administrator, Special Counsel