

The special meeting of the Rockford HRA was called to order by Chair Martinson at 6:03 p.m. The meeting was held in the council chambers of city hall, 6031 Main Street for the purpose of discussing regular business.

**Roll call**

The following members were present: Graner, Hafften, Kesanen, Martinson and Wenz. Also in attendance were: Jo Foust of Municipal Group, Shannon Sweeney of David Drown and Assoc., Nancy Carswell Executive Director and Mike Couri City Attorney.

**Approve Minutes/ April 23, 2013**

Motion was made by Graner seconded by Hafften to approve the minutes of the April 23, 2013 special meeting. MOTION CARRIED-VOTING IN FAVOR: Graner, Hafften, Kesanen, Martinson and Wenz.

**Approve Minutes/May 28, 2013**

Motion was made by Graner, seconded by Hafften to approve the minutes of the May 28, 2013 special meeting. MOTION CARRIED-VOTING IN FAVOR: Graner, Hafften, Kesanen, Martinson and Wenz.

**Finance Report**

Jo Foust presented the financial report and explained the expenses and revenues, the HRA fund has a cash balance at the end of June at \$92,353.13. The fund for the rental property that the city owns has a cash balance of \$-8,094.61.

**Motion** was made by Graner, seconded by Hafften to accept the financial report. MOTION CARRIED-VOTING IN FAVOR: Graner, Hafften, Kesanen, Martinson and Wenz.

**Economic Report**

Jo Foust presented the economic report including the business contacts made in the last quarter, vacant land/buildings marketing and an update on a proposal senior housing development.

**Strategic Plan 2013**

Jo Foust presented the preliminary strategic plan for 2013 including the information from the visioning sessions held recently. Foust asked the HRA to review the goals, strategies and implementation plan. At the next meeting there will be further discussion about the proposed plan and will review input from the HRA.

**Property Information/Closed Session**

The Executive Director asked to close the session to discuss the potential acquisition of property at 8900 Walnut Street, Rockford, MN.

Motion was made by Graner, seconded by Hafften to close to the meeting.

MOTION CARRIED-VOTING IN FAVOR: Graner, Hafften, Kesanen, Martinson and Wenz.

The meeting was opened at 6:56 p.m.

Staff was directed to schedule a special meeting for July 31, 2013 at 5 p.m. to further discuss the acquisition of property at 8900 Walnut Street.

**Adjourn**

Motion was made by Hafften, seconded by Graner to adjourn the meeting. MOTION CARRIED-VOTING IN FAVOR: Graner, Hafften, Kesänen, Martinson and Wenz.

Chair Martinson adjourned by the meeting at 6:56 p.m.