

**Public Works Maintenance Position Announcement**  
**Compensation Range \$22 to \$27 per hour, plus benefits.**

The City of Rockford is filling a Public Works Maintenance Position to assist and perform general maintenance duties in the Street and Parks Departments, with support to the Water and Wastewater Utilities. Applicants should have a high school diploma or equivalent, valid Minnesota Class B Driver's License, and experience operating light and heavy vehicles and equipment. Applicants should possess basic computer and office skills and be experienced in the safe operation of equipment necessary to complete maintenance activities including; trucks, loaders, backhoes, pressure washers, and other specialized utility equipment. The compensation range for this position is \$22 to \$27 per hour, depending on qualifications, plus excellent benefits. For application materials please visit our website at [www.cityofrockford.org](http://www.cityofrockford.org), or contact City Hall: 6031 Main Street, Rockford, Minnesota 55373. First review of applications will begin on Monday, October 12, 2020.

**Job Duties**

- Performs manual to skilled duties in the maintenance and repair of municipal streets, parks, athletic fields, storm sewers, and other public facilities and buildings
- Skillfully operates a variety of equipment associated with public works maintenance and repair such as: snow plow equipment, backhoe, tandem heavy trucks, street sweeper, skid loader and other related equipment
- Performs snow and ice control operations using a variety of vehicles and equipment
- Performs summer maintenance on streets such as patching and crack filing, cleaning and repairing storm sewers, street sweeping and curb and gutter maintenance
- Fabricates and installs traffic control and informational signs
- Performs maintenance and inspections on vehicles and equipment as required
- Safely operates a variety of hand tools and equipment
- Locates and marks underground utilities
- Performs maintenance of City parks including all tasks associated with lawn maintenance, turf management, tree trimming/removal and planting, park shelter and other facilities maintenance
- Performs setup/installation/tear down duties related to elections, special and other community related events
- Performs routine building servicing functions and assists with facilities maintenance work
- Builds, maintains, and cleans buildings and grounds; may perform some welding, plumbing and painting on City buildings, fixtures, and/or equipment as needed

**Knowledge, Skills and Abilities**

- Knowledge of streets, parks, and facilities maintenance practices
- Knowledge and skill in the care and use of hand and power tools
- Knowledge and skill in basic preventative maintenance and making repairs on equipment used in this position
- Ability to understand and perform street maintenance activities, including patching, black topping, storm sewer maintenance, snow plowing, sanding, street sweeping, general summer and winter maintenance and street inventory
- Ability to understand and perform parks maintenance activities, including turf renovation, irrigation, mowing, field/court maintenance, shelter building maintenance, watering, tree and shrub maintenance, play equipment area maintenance and general summer/winter park maintenance
- Ability to understand and perform stormwater management activities including storm sewers and catch basin systems
- Ability to operate in an efficient and safe manner all equipment and vehicles required for this position
- Ability to work a flexible schedule including being assigned to do a variety of jobs or help others complete tasks and being willing to work evenings, weekends and holidays on both a regularly scheduled and an “on call” basis
- Ability to deal tactfully and effectively with all City personnel, outside agencies and the public
- Ability to work independently and as a member of a team

### **Minimum Qualifications**

- High School Diploma or General Education Degree (GED)
- Possess or ability to acquire within 60 days, and continue to maintain Class B CDL Driver’s License – (Applicants must be able to present proof of a current/valid Commercial Driver’s License at the time of hire)
- Endorsement for airbrakes required within six (6) months of hire
- Two (2) years work experience in street facilities maintenance and/or general construction
- One (1) year experience in operation of construction equipment and vehicles including two (2) of the following pieces of equipment: snow plow equipment, backhoe, tandem heavy trucks, street sweeper, skid loader
- Must pass background investigation, pre-employment physical including drug & alcohol testing

- Dan Madsen  
 City Administrator, Special Counsel  
 Rockford, Minnesota