

# CITY OF ROCKFORD

6031 Main St  
Rockford, MN 55373  
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[www.cityofrockford.org](http://www.cityofrockford.org)

## TEMPORARY SIGN APPLICATION

Name of Applicant: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Address of Sign Location: \_\_\_\_\_

Display Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Total # of Days \_\_\_\_\_

Size of Sign: \_\_\_\_\_ Height of Sign: \_\_\_\_\_

Sign Materials: \_\_\_\_\_

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- The sign shall not exceed forty-eight (48) square feet.
  - The sign shall not be illuminated or include any flashing device.
  - Not more than one (1) temporary sign shall be displayed upon a property at any one time.
  - The sign shall not be defined as an off-premises sign as regulated by the sign ordinance.
  - Display of a temporary sign shall be limited to no more than thirty (30) consecutive days and not more than one hundred and twenty (120) days per calendar year.

Submit the \$10 fee and a survey or aerial map showing where the proposed sign will be located, including any easements.

Signature of Applicant: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_

**TO BE COMPLETED BY CITY STAFF:**

**Zoning District** \_\_\_\_\_ **Site Plan Received** \_\_\_\_\_

**Number of Display Days** \_\_\_\_\_ (Maximum 30)

**Number of Display Days for the Calendar Year** \_\_\_\_\_ (Maximum 120)

**Fee Paid: \$10.00**      **Date Paid** \_\_\_\_\_      **Cash/Check #** \_\_\_\_\_

**Zoning Administrator Signature of Approval** \_\_\_\_\_

**Date** \_\_\_\_\_