



# City of Rockford, Minnesota

## Warming House / Skating Rink Attendant Position

6031 Main Street, Rockford, Minnesota 55373 | [www.cityofrockford.org](http://www.cityofrockford.org) | (763) 477-6565

### POSITION OBJECTIVE

The Warming House / Skating Rink Attendant is responsible for opening and closing the warming house during hours of operation and maintaining a safe and clean environment at the rink . Applicant must support and maintain a positive and fun family-friendly atmosphere.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Unlock and open warming house on time pursuant to hours of operation
- Close and lock up warming house on time pursuant to hours of operation
- Maintain safe environment for skaters and keep warming house clean and in good repair
- Maintain a clean and professional outside environment
- Provide assistance to skaters on and off the ice
- Performs other duties as assigned

### QUALIFICATIONS:

Minimum Education/Experience Requirements:

- Ability to provide excellent skater relations and positively promote and represent the skating rink and the City Rockford
- Energetic, self-motivated and proactive
- 16 years of age or older
- Basic ice skating ability
- Prefer some experience in customer service

### ADDITIONAL INFORMATION:

This part-time, seasonal position will work from February to approximately late March or thereafter depending on weather conditions and condition of the skating rink.

The hours of operation are from 4 p.m. to 9 p.m. on weekdays, and from 10 a.m. until 9 p.m. on weekends. All shifts are dependent upon weather conditions as the warming house will not be open in inclement weather or if the rink is in an unsafe or unusable condition.

Interested applicants should submit a completed City of Rockford Employment Application at City Hall. We will be accepting applications until position(s) are filled. Employment offer will be contingent upon successful result of a background investigation.

### How to Apply

Please submit your application materials to City Hall at 6031 Main Street, Rockford, MN 55373, or by e-mail at: [cityhall@cityofrockford.org](mailto:cityhall@cityofrockford.org). These positions will remain open until filled.